

960 - Refers to the State Form Number 960 (SFN 960) for the reporting of suspected child abuse or neglect.

AASK - A d u s - A d u s A d u s K i s is a collaboration involving the Department's Children and Family Services Division, and Catholic Charities North Dakota. They work together to promote and facilitate the adoption of children with special needs from the foster care system.

Abandoned infant - For the purposes of North Dakota's "safe haven" law (NDCC 50-25.1-15), an infant who has been abandoned at birth at a hospital or before reaching the age of one year who has been left in an unharmed condition with an on-duty staff member at a hospital or other location as designated by administrative rule adopted by the Department. When the law is followed there are no criminal charges for abandoning the infant.

ABAWD – A b a w d – A b l e - B o d i e d A d u l t w i t h o u t D e p e n d e n t . ABAWDS who are not working a minimum of 20 hours per week are only entitled to three months of Supplemental Nutrition Assistance Program (SNAP) benefits during a 36-month period.

Abuse - Any willful act or omission by a caregiver or other person that results in physical injury, mental anguish, unreasonable confinement, sexual abuse or exploitation, or financial exploitation of a vulnerable adult.

Abused Child - Individual under the age of 18 years who is suffering from abuse as defined in NDCC Section 14-09-22 caused by a person responsible for the child's welfare. "Sexually abused child" means an individual under the age of 18 years who is subjected by a person responsible for the child's welfare to any sexual offense listed in NDCC Chapter 12.1-20.

Access Services - Services such as transportation, escort/shopping assistance, outreach, and information and assistance that help people to identify, obtain, and use existing services.

ACJ - A l l i a n c e - C h i l d r e n ' s J u s t i c e . Statewide multi-disciplinary coalition of professionals and parents dedicated to quality child protection services in North Dakota.

Acute Care Unit - Service unit in the Department's human service centers that provides general outpatient mental health services.

ADA - A m e r i c a n s w i t h D i s a b i l i t i e s A c t o f 1 9 9 0 . Federal law that provides civil rights protections to individuals with physical and mental disabilities and guarantees them equal opportunity in public accommodations, employment, transportation, state and local government services, and telecommunications.

ADL - A c t i v i t i e s o f D a i l y L i v i n g . Daily self-care personal activities that include bathing; dressing and undressing; eating or feeding; toileting; transferring in and out of a bed or chair or on and off the toilet; and mobility inside the home.

Administrative Assessment - Process of documenting reports of suspected child abuse or neglect that do not meet the criteria for a CPS Assessment, alternative response assessment or family services assessment.

Administrative Referral - Process of documenting the referral of reports of suspected child abuse or neglect that fall outside the jurisdiction of the county where the report is received.

Adoption Assistance - Monetary assistance to families adopting children from foster care who have special needs. This assistance can take the form of a monthly payment, Medicaid as a backup to a family's private health insurance, or reimbursement of nonrecurring expenses related to adoption.

Adoption Search/Disclosure - Process whereby an adopted individual, a birth parent, or birth sibling of an adopted individual, or an adult child of a deceased adopted individual can request and receive identifying information related to the adoption.

Adoption Subsidy - *See Adoption Assistance.*

Adult Day Care - Program of non-residential activities provided at least three (3) hours per day on a regularly scheduled basis one or more days per week and encompassing both health and social services needed to ensure the optimal functioning of the person.

Adult Foster Care - Provision of 24-hour care within a private home environment to four or less adults who are unable to function independently or who may benefit from a home environment. Care is provided by the home owner who is a licensed QSP.

ADRL - Aging and Disability Resource-LINK. Community-level resource that people can turn to for information and for assistance locating available long-term care supports and services. It is intended to help connect older adults and individuals with physical disabilities (of all incomes) and their families with needed services and supports.

Affordable Care Act - Also known as Patient Protection and Affordable Care Act. Federal legislation signed into law in March 2010 that included a provision for states to expand the Medicaid program along with implementing other health-related provisions.

Agency Adult Foster Care - Residential home owned by an agency in which foster care is regularly provided for hire or compensation to four or fewer older adults or adults with a disability who are not related by blood or marriage to the owner or lessee by professional staff trained to provide services.

Aging Services - Aging Services Division of the Department, which administers programs and services for older persons and vulnerable adults as the designated State and Area Agency on Aging under the Older Americans Act.

Alleged Father - Person alleged to be the father of the child but who has not yet been determined to be the legal father; may also be referred to as a putative father.

Alternative Response Assessment - Child protection response involving substance exposed newborns designed to provide referral services to and monitor support services for the substance exposed newborn and the person responsible for the child's welfare and to develop a plan of safe care for the substance exposed newborn.

Amnesty - Temporary, publicized opportunity offered by the Child Support Division to parents who owe past-due support to cancel court-issued warrants or regain a suspended license on terms that are more favorable to the parent than generally offered by child support.

Approved Relative - Unlicensed child care provider who is eligible to participate in the Child Care Assistance Program. By federal law, an approved relative must be related to the child by

marriage, blood relationship, or court order such as a grandparent, great-grandparent, aunt, uncle, or a sibling age 18 or older who does not live with the child. These providers can care for up to 5 children including their own children under the age of 12.

Arrearages - Past-due, unpaid child support owed by the obligor. Also referred to as arrears.

ASAM - American Society of Addiction Medicine, Patient Placement Criteria, Third Edition-Revised. Clinical guidelines used for matching clients to the appropriate level of care for the treatment of substance-related disorders.

ASFA - Adoption and Safe Families Act of 1997. Federal legislation to shorten the length of time in foster care and to ensure safety and permanency for children.

Assertive Community Treatment (ACT) - Team-based, best-practice treatment model that provides multidisciplinary, flexible treatment and support to individuals with mental illness.

Assisted Living - Living arrangement that helps older adults and people with disabilities maintain as much independence as possible by providing apartment-like units and individualized support services that accommodate individual needs and abilities. Assisted living facilities are required to be licensed in North Dakota.

Assistive Technology (AT) Device - Any item or piece of equipment used to maintain or improve the functional capabilities of individuals with disabilities.

Assistive Technology (AT) Service - Any service that directly assists an individual with a disability in selecting, acquiring, or using an assistive technology device. AT services may include evaluating, purchasing, designing, leasing, and coordinating therapies as well as training for individuals, family members, and professionals. It also includes services that expand access to electronic and information technology for people with functional impairments.

Attendant Care Service (ACS) - Hands-on care, of both a supportive and medical nature, specific to a client who is ventilator-dependent for a minimum of 20 hours per day, including nursing activities that have been delegated by the Nurse Manager to the ACS provider. ACS is an all-inclusive service that provides direct care to ventilator-dependent individuals to meet their care needs.

Attendant Care Service Provider - Qualified Service Provider (QSP) who provides attendant care service under the direction of a licensed nurse who is enrolled with the Department as a QSP to provide Nurse Management.

Autism Spectrum Disorder (ASD) - Developmental disorder that affects communication and behavior. Although autism can be diagnosed at any age, it is said to be a “developmental disorder” because symptoms generally appear in the first two years of life.

Autism Voucher - State-funded program that serves children age three through 17 diagnosed with an autism spectrum disorder who are a part of a household with an income below 200% of the Federal Poverty Level. The program can help pay for assistive technology, training, and other approved support services that enhance the quality of life of children with autism disorders and their families.

Avatar (myAvatar) - Electronic Health Record (EHR) used at human service centers, North Dakota State Hospital and Life Skills and Transition Center. Use of this EHR replaced ROAP.

AWARE - Accessible Web-based Activity and Reporting Environment. Fully integrated, comprehensive case management software system used by the Division of Vocational Rehabilitation. The system is used to initiate an electronic case file for a client and document the case from referral and application through closure and follow-up. All data collected is readily available for automated reporting to federal partners.

Background Screening - Review that includes a search of the following: N.D. Child Abuse and Neglect Index, indicating if an individual is named as a subject in a child abuse and/or neglect assessment that resulted in a “services required” decision; N.D. Office of Attorney General’s Sex Offender Registry; and N.D. Office of Attorney General’s Offenders Against Children Registry. Different programs require different degrees of background checks. *See also Comprehensive Criminal Background Check.*

Basic Care Assistance Program - Pays a portion of room and board costs for qualifying individuals living in a basic care facility. (Medicaid covers any medical and personal care needs an individual may have while living in the facility.)

Basic Care Facility - Licensed residential facility that provides room and board and services to individuals who need health, social, or personal care services but do not require extensive medical services.

Behavioral Consultation - Self-directed service for qualifying individuals with a developmental disability through the Traditional Individuals with Intellectual Disabilities and Developmental Disabilities (IID/DD) Home and Community-Based Services (HCBS) Waiver that provides expertise, training, and technical assistance to primary caregivers and other natural supports in the implementation of a consumer’s intervention plan.

BH - Behavioral health. State of mental/emotional being and/or choices and actions that affect wellness. Behavioral health illnesses are common, recurrent, and often serious, but they are treatable and people recover.

BHD - Behavioral Health Division. Division of the Department that provides leadership for the planning, development, and oversight of the state's behavioral health system. Core functions include regulation and licensure of substance abuse treatment programs including opioid treatment programs, psychiatric residential treatment facilities, and regional human service centers; substance abuse prevention and promotion; workforce development; administration of contracted services (problem gambling treatment, brain injury supports, and other services) and the substance use disorder voucher program.

Benchmark - Specific measurement as it relates to progress toward meeting a standard or goal.

BEST - Basic Employment and Skills Training. Program that provides motivation and job seeking skills to Supplemental Nutrition Assistance Program (SNAP) recipients who are required to register for work. The Department contracts with Job Service North Dakota to provide the service in Burleigh County and Cass County.

Best Practice - Practice that incorporates the best objective information currently available from recognized experts regarding effectiveness and acceptability.

BLHSC - Badlands Human Service Center located in Dickinson. (*See HSC definition.*)

Brain injury - Damage to the brain or the coverings of the brain which produces an altered mental state and results in a decrease in cognitive, behavioral, emotional,

or physical functioning. The term does not include an insult of a degenerative or congenital nature. (NDCC 50-06.4-01)

Bright & Early ND - Program that provides a road map to help child care and preschool programs focus on school readiness. Child care providers receive support through one-on-one coaching from a trained consultant, grant dollars to purchase educational toys and materials for their programs, bonus awards for achieving program goals, and recognition for achieving and maintaining levels of quality in addition to licensing. Participation is voluntary.

CA/N - Child Abuse and Neglect. *See separate definitions for Abused Child and Neglected Child.*

Care Coordinator (child welfare) - Case manager in a child and family case involving severe emotional disturbance.

CARES - Clinical Assistance, Resources, and Evaluation Service is a consultative service that uses Life Skills and Transition Center's developmental disabilities specialists from a wide range of health care disciplines (psychology/behavior analysis, social work, occupational therapy, etc.) to assist local teams to prevent or treat crises that could cause a person with developmental disabilities to lose jobs, homes, friends, and family contacts. All services are initiated through and coordinated by the Department's developmental disabilities staff located at the regional human service centers.

CARF - Commission for Accreditation for Rehabilitation Facilities. International non-profit organization that provides accreditation standards and surveyors for organizations working in the human-services field; alternative to Joint Commission certification for some facilities.

Case Management - Service by which needs are assessed; services are arranged, coordinated, and monitored; and the person's preferences are advocated for within the context of a clinical treatment plan.

CCAP - Child Care Assistance Program. Program that provides help paying for child care costs to low-income families that are working or participating in education or training activities.

CCWIPS - Comprehensive Child Welfare, Information, and Payment System. Computerized case management and payment system for foster care and adoption services.

CCDF - Child Care and Development Fund. Primary federal funding that helps low-income families who are working or participating in education or training activities paying for child care through the child care assistance program. The funding also supports child care health and safety standards and quality improvement activities.

CFS - Children and Family Services Division of the Department. CFS has administrative responsibility for the policies and procedures relating to children and families and is responsible for program supervision and technical assistance for the delivery of public child welfare services.

Child and Family Services Reviews (CFSR) - Reviews that enable the federal government to: (1) ensure conformity with federal child welfare requirements; (2) determine what is actually happening to children and families as they are engaged in child welfare services; and (3) assist states in enhancing their capacity to help children and families achieve positive outcomes. The reviews are structured to help states identify strengths and areas needing improvement within their agencies and programs. Ultimately, the goal of the reviews is to help states improve

child welfare services and achieve safety, permanency and well-being for families and children who receive services from the state child welfare system.

Child and Family Team - Related to child welfare services, the Child and Family Team consists of the child, family and persons most pertinent in the life of the child and family, as determined by the family (in most instances). The team meets at least once every 90 days to identify family strengths, needs and resources to wrap services around the family that reduce and/or eliminate the risk of child abuse and neglect and ensure the safety, permanency, and well-being of children and families.

Child Care Provider - Person, group of persons, or agency responsible for the education and supervision of the child/children in their care in exchange for money, goods, or services.

Child Care Aware of North Dakota - Child Care Aware of North Dakota assists families searching for licensed child care and educates families about what to look for in providers. The agency also collects and maintains a database of providers, compiles supply and demand information, provides and coordinates provider training, provides technical assistance to help providers become licensed and to improve quality, supports child care programs in other ways, and works with communities to address child care issues. Established in 1992 by the North Dakota Legislature, Child Care Aware of North Dakota programs are supported by public funding, mainly from the Department, and private funding.

Child Fatality Review Panel - Multi-professional group that meets to review the deaths of all minors in the state and identifies trends or patterns in the deaths of minors.

Child Support - Financial support required to be paid by an obligor to help support a child. Child support may be ordered in any situation in which the child and both of the child's parents do not reside together. The term "child support" is sometimes used interchangeably with the more generic term "support," which includes medical support as well as spousal support when spousal support provisions are ordered along with child support.

Child Support Division - Division within the Department responsible and accountable for the operation of the statewide child support program as required under Title IV-D of the Social Security Act.

Child Support Guidelines - Standard method for setting child support obligations based on the income of the parent or parents and other factors determined by states. The Family Support Act of 1988 required states to use guidelines to determine the amount of support. North Dakota's guidelines are found in Administrative Rules and are based on the obligor model, which means that only the noncustodial parent's income is considered, with the exception that a custodial parent's net income may be considered when it is at least three times higher than the net income of the noncustodial parent.

Child Welfare - System that includes public and private services that are focused on ensuring that all children live in safe, permanent, and stable environments that support their well-being. Child welfare services may interact with entire families, or they may be focused on direct intervention with children. Child welfare work typically includes foster care, child protection services, in-home preservation services, and adoption.

Children's Advocacy Center (CAC) - Full or associate member of the National Children's Alliance that assists in the coordination of an investigation in response to allegations of child abuse. The CAC is a dedicated child-friendly location to conduct forensic interviews, forensic medical examinations, and other appropriate services. It promotes a comprehensive multidisciplinary team response to allegations of child abuse that may include forensic

interviews, forensic medical examinations, mental health and related support services, advocacy, and case review. There are CAC locations in Bismarck, Fargo and Minot.

CHIP - Children's Health Insurance Program. Comprehensive health coverage for children 18 years of age and younger. To qualify, a child's family must have a modified adjusted gross income that is greater than the Medicaid eligibility level but does not exceed 175 percent of the federal poverty level.

Chore Service - Services that enable a person to remain in the home, including heavy housework and periodic cleaning, professional extermination, and snow removal; the task must be the responsibility of the client and not the responsibility of the landlord. Emergency Response Systems (ERS), such as electronic devices enabling the person to secure help in an emergency by activating the "help" button, are also available under this service.

CIL - Center for Independent Living. Four CILs in North Dakota provide services to people with disabilities so that they can live and work more independently in their homes and communities. The CILs also contract with the Department to assist with transitions from institutions under the Money Follows the Person (MFP) program.

Client Assistance Program (CAP) - Federally funded grant designed to assist individuals with disabilities in resolving challenges they may experience with federally funded rehabilitation programs, including the state Vocational Rehabilitation (VR) program, Centers for Independent Living (CILs), and tribal vocational rehabilitation programs. CAP is administered by the Protection & Advocacy Project (P&A).

CMS - Centers for Medicare & Medicaid Services - Federal agency which oversees Medicare, Medicaid, and the Children's Health Insurance Program (CHIP).

Committee on Aging - 14-member committee appointed by the Governor that serves in an advisory capacity to the Governor and to the Aging Services Division; provides local input; acts as an advocate for the service needs of older people; and sponsors forums on aging.

Community Support Services - Formalized training and supports provided to eligible persons who require some level of ongoing daily support. This service is designed to assist with and develop self-help, socialization, and adaptive skills that improve the person's ability to reside independently and participate in an integrated community. Services can be provided in the person's home or in an Agency Adult Foster Care home.

Companion Services - Program that reduces social isolation in older adults and individuals with physical disabilities. Services are non-medical care, supervision, and socialization provided to a person who lives alone or with someone who is not capable or obligated to provide the service.

Competitive Integrated Employment - Full or part-time work at minimum wage or higher, with wages and benefits similar to those earned by people without disabilities performing the same work, and fully integrated with co-workers without disabilities.

Comprehensive Criminal Background Check (referred to in NDCC 12-60-24 as "*criminal history record information*") - Review that includes the use of fingerprints to obtain in-state and national criminal history records. It may also include searches of the following: N.D. Child Abuse and Neglect Index, indicating if an individual is named as a subject in a child abuse and/or neglect assessment that resulted in a "services required" decision; N.D. Office of Attorney General's Sex Offender Registry; N.D. Office of Attorney General's Offenders Against Children Registry; ND Public Access; MN Registry of Actions; Inter-state Child Abuse/Neglect Registry;

Inter-state Criminal Record Repository; tribal court and child welfare records. Different programs require different degrees of background checks. *See also Background Screening.*

Congregate Care (child welfare) - Placement setting that consists of 24-hour supervision for children in highly structured settings such as licensed group homes, child care institutions, residential treatment facilities or maternity homes.

Congregate Meals - Service providing meals that assure a minimum of one-third of the recommended dietary allowances for a person who will be eating in a group setting.

Continuum of Care - Functional philosophy that seeks to ensure clients receive the right service in the right place at the right time.

Co-occurring Disorders (COD) - Combination of one or more substance-related disorders along with one or more mental disorders experienced by an individual.

Coordinated Services Program (CSP) - Program that helps locate health care services that match an individual's medical needs.

Corporate Guardianship - Service purchased on behalf of individuals eligible for developmental disabilities program management services when a district court has determined the individual requires a guardian and no one else is available to serve as guardian.

Council for Quality and Leadership (CQL or The Council) - Entity that accredits providers of services for intellectually/developmentally disabled people and older adults.

CPS - Child Protection Services. Services intended to protect the health and welfare of children by encouraging the reporting of children known to be or suspected of being abused or neglected and providing services for the protection and treatment of abused and neglected children to safeguard them from further harm.

CPS Assessment - Fact-finding process designed to provide information that facilitates making a determination whether services are required for the protection and treatment of a child. These assessments are completed by human service zone workers.

CPS Assessment Decision - Decision made as a result of a CPS assessment determining whether services are required for the protection and treatment of an abused or neglected child. Assessment decisions are: *No Services Required*, reflecting the belief that a child has not been abused or neglected or *Services Required*, reflecting the belief that a child has been abused or neglected and requires contact with the juvenile court.

CQI Process - Continuous Quality Improvement. Process used in the child welfare system. It is the complete process of identifying, describing, and analyzing strengths and challenges and then testing, implementing, learning from, and revising solutions. It relies on an organizational and/or system culture that is proactive and supports continuous learning. CQI is firmly grounded in the overall mission, vision, and values of the child welfare system. It is dependent upon the active inclusion and participation of staff at all levels of the system: children, youth, families, and stakeholders throughout the process.

Crossroads Program - Program that assists parents to complete their high school education and develop key tools to become self-supporting by providing case management services and financial assistance with the cost of transportation and child care, along with financial incentives for making progress and achieving education plan goals.

CRU - Crisis Residential Units provide generally short-term stabilization and support to individuals diagnosed with mental illness and/or chemical dependence who are experiencing crisis as a result of exacerbation of symptoms.

CSAP - Center for Substance Abuse Prevention is the sole federal organization with responsibility for improving accessibility and quality of substance abuse prevention services.

CSAT - Center for Substance Abuse Treatment is a component of the Substance Abuse and Mental Health Services Administration (SAMHSA), U.S. Department of Health and Human Services (DHHS) that works to expand the availability of effective treatment and recovery services for alcohol and drug problems.

CSHCN - Children with Special Health Care Needs. As defined at the federal level, population of children that has been or is at increased risk for chronic physical, developmental, behavioral, or emotional conditions requiring health and related services of a type or amount beyond that required by children generally.

Custodial Parent – See *Parent Who Has Primary Residential Responsibility*.

Customized Employment - Flexible process that personalizes an employment relationship between a job candidate and an employer in a way that meets the needs of both. It is based on an individualized match between the strengths, conditions, and interests of a job candidate and the identified business needs of an employer.

Day Habilitation (formally known as Day Supports) - Type of support available through the Traditional IID/DD HCBS Waiver to qualifying individuals. Day habilitation services are provided in a non-residential setting and include scheduled activities, formalized training and staff support that promote community participation, development of self-help skills, and improved sensory-motor, cognitive, communication, and social interaction skills.

Day Treatment - Substance use disorder treatment program that requires 20 or more hours of clinically intensive programming per week with direct access to psychiatric, medical, and laboratory services. Also known as partial hospitalization.

DD - Developmental Disabilities service system, which provides program management, day supports, residential services, and family support services to individuals with intellectual or developmental disabilities of all ages, and early intervention services to infants and toddlers who are at risk for or experiencing developmental delays.

DD Program Management (DDPM) - Function in which a professional program case manager assesses client needs, authorizes payment for services, and assures that appropriate quality services are provided.

DDS - Disability Determination Services. Part of the Department that makes eligibility decisions for Social Security Disability Insurance and Supplemental Security Income so that eligible individuals can receive disability benefits.

Debit Card - Card that may be used to withdraw account deposits electronically at an Automated Teller Machine (ATM) or a bank teller window, or to use at a point-of-sale (POS) machine to purchase goods or services or to obtain cash. Debit cards are used by the Department to pay cash assistance under TANF, the Child Care Assistance Program (family child care, approved relative, self-declared and tribal providers) and to distribute child support payments to custodial parents.

Dementia Care Services Program - Program that provides care consultation and training to caregivers, medical personnel, law enforcement and the general public to address the unique and individual needs that arise throughout various stages of dementia.

Developmental Disability - Severe chronic disability of an individual which is caused by a mental or physical impairment or a combination of mental and physical impairments including Down syndrome; is displayed before an individual reaches age twenty-two; is likely to continue indefinitely; and results in substantial functional limitations in three or more of major life activity areas.

Diagnostic Related Groups (DRG) - Group of codes placed on claims to link them to the correct diagnosis-related group for payment purposes.

Direct Deposit - For child support purposes, process involving the electronic funds transfer of support payments from the State Disbursement Unit (SDU) into the obligee's bank account, done only upon the request of the obligee. Obligees may also choose to receive payments via a debit card. Direct deposit is also used for Child Care Assistance Payments to licensed centers and groups made through electronic funds transfers.

Direct Support Professional (DSP) - People who work directly with individuals who have physical and/or intellectual disabilities with the aim of assisting the individual to become integrated into his/her community or the least restrictive environment.

Diversion Assistance - Program that provides short-term emergency benefits and services during a "specific crisis or episode of need" for up to four months to families that would otherwise qualify for Temporary Assistance for Needy Families (TANF).

DJS - Division of Juvenile Services. Division of the North Dakota Department of Corrections and Rehabilitation responsible for the custody of delinquent and unruly children placed in its care by the courts.

DME - Durable Medical Equipment - Equipment and supplies ordered by a health care provider for everyday or extended use. Coverage for DME may include oxygen equipment, wheelchairs, crutches or blood testing strips for diabetics.

Drug Court - Judicially supervised court that handles cases of non-violent substance-abusing offenders under the adult and juvenile justice systems. Drug courts operate under a specialized model in which the judiciary, probation, law enforcement, and substance abuse treatment systems work together to help non-violent offenders find restoration in recovery and become productive citizens.

Dual Diagnosed - Individuals diagnosed with two disorders such as mental illness and chemical dependence or mental illness and developmental disabilities.

Dual Diagnosis Capability in Addiction Treatment - Tool for measuring the quality of treatment services for individuals with co-occurring disorders that offers practical tools for rapid service improvement.

Dual Eligibles - Individuals who qualify for both Medicaid (state and federally funded health coverage for low-income persons) and Medicare (federal health coverage program for persons age 65 and older and other qualifying individuals with disabilities).

DUR Board - Drug Ututilization Revue Board. Volunteer board whose makeup and duties appear in Code of Federal Regulations and subsequently in state statute. Comprised of pharmacists

and physicians, the Board advises the Medicaid program on prior authorization and other pharmacy cost control and utilization matters.

EA - Economic Assistance. Division of the Department that administers policy for the following programs: Child Care Assistance Program (CCAP), Low Income Home Energy Assistance (LIHEAP), Supplemental Nutrition Assistance Program (SNAP), and Temporary Assistance for Needy Families (TANF), including Diversion Assistance and Job Opportunities and Basic Skills (JOBS). EA program is also responsible for Alternative to Abortion services, Quality Control/Quality Assurance unit, Policy and System Support unit.

Early Childhood Services (ECS) - Team of Department employees that develops and co-administers the Child Care and Development Fund and reviews and maintains state regulations and policies. ECS supervisors, review and approve licensing studies, issue approved licenses, assess licensing violations, issue appropriate corrective action and supervise licensing specialists. ECS licensing specialists assist potential child care providers through the child care licensing process, conduct child care licensing studies, assess program concerns and work with child care providers to create healthy and safe child care programming.

Early Intervention Services - Statewide program offered in the developmental disabilities system for infants and toddlers ranging from newborn to three years of age who have a developmental delay, disability, or a condition that could result in substantial limitations if intervention is not provided. Intervention services are designed to help address the physical and developmental needs of children and to augment the capacity of their families to meet their special needs.

Early Learning Guidelines - Voluntary guidelines intended as a resource for parents, child care providers, pre-kindergarten and Head Start teachers, and others that outline the skills, knowledge, and dispositions young children need prior to entering first grade.

EBT Card - Debit card used by Supplemental Nutrition Assistance Program (SNAP) participants to buy food products at grocers, farmers markets, and other USDA-approved vendors.

EFT - Electronic Funds Transfer. Process by which money is transmitted electronically from one bank to another.

Electronic Health Record (EHR) - System designed to reach out beyond the health organization that originally collects and compiles the information (EMRs) to share information with other health care providers, such as laboratories and specialists, so they contain information from *all* the clinicians involved in the patient's care. An EHR is usually not the complete EMR or medical record from each clinician involved in the patient's care but a snapshot or care document compiling the most recent and critical information a clinician needs at the point of care to treat the patient when he/she presents to the clinician.

Electronic Medical Record (EMR) - Digital version of a medical record or "chart." Complete medical and treatment record of a patient kept by a provider in electronic format. EMRs are patient records in one practice or in various practices that all are associated with one organization.

Electronic Visit Verification (EVV) - System that documents care provided in home and community-based settings by electronically verifying the type of services performed, the individual receiving the service, date of the service, location of service delivery, individual providing the service delivery and the time the service begins and ends.

Emergency Home Energy Assistance (energy crisis intervention and prevention) - Energy assistance provided to low income households necessitated by weather-related or supply shortage emergencies or because the household is unable to secure home energy for financial or other reasons.

Employment Support - Ongoing individual and small group supports to assist clients in maintaining paid employment in an integrated setting. Services are designed for clients who need intensive ongoing support to perform in a work setting. Services include on-the-job or off-the-job employment-related support for clients needing intervention to assist them in maintaining employment, including job development.

English Language Learners (ELL) - People who are learning English. Another related term commonly used is English as a Second Language (ESL).

Environmental Modification - Physical adaptations to the home necessary to ensure the health, welfare, and safety of a person or that enable a person to function with greater independence in his/her home.

EPSDT - Early and Periodic Screening, Diagnosis and Treatment. See *North Dakota Health Tracks*.

Equipment and Supplies - Support available through the Traditional IID/DD HCBS Waiver to help qualifying individuals meet excess disability-related expenses associated with keeping them in their home.

Expanded SPED Program - Expanded Service Payments to the Elderly and Disabled Program. Companion program to the Basic Care Assistance Program that pays for services provided in the home and community so that people can avoid having to move to a basic care facility. The Expanded SPED Program is funded with state general funds.

Extended Personal Care - Includes hands-on care of a medical nature that is specific to the needs of an eligible individual enabling the person to live at home. This service is provided by a Qualified Service Provider (QSP) and, to the extent permitted by state law, is care that would otherwise be provided by a nurse. A nurse licensed to practice in the state will provide training to a QSP approved by the Department to provide the required care and will review the person's needs at a minimum every six months to determine if additional training is required. Activities of daily living (ADL) and instrumental activities of daily living (IADL) are not a part of this service.

External Quality Review - Analysis and evaluation of aggregated information on quality, timeliness, and access to the health care services that a managed care plan, or its contractors, furnish to Medicaid beneficiaries.

Evidence-Base Program - Disease prevention and health promotion programs and activities funded under the Older Americans Act, which have been demonstrated through evaluation to be effective for improving the health and well-being or reducing disease, disability, and/or injury of older adults.

FACES - Fully Automated Child Support Enforcement System. Federally certified computer system that supports the processing of child support cases in North Dakota and supports the State Disbursement Unit (SDU) in processing child support payments.

Family Caregiver Support Program - Aging Services program, federally funded under the Older Americans Act, that offers help to informal (unpaid) caregivers providing 24-hour care for a person age 60 and older or a person, regardless of age, with Alzheimer's disease or a related

dementia; and caregivers age 55 or older caring for a grandchild or relative child who is age 18 or younger or for an adult child with a disability who is between 19 and 59 years of age. Services include information and referral, assistance from a trained caregiver coordinator to help caregivers assess needs and access support services, individual and family counseling, support groups, training and respite care to allow caregivers temporary relief from providing 24-hour care.

Family Centered Engagement - Front-end engagement strategy designed to support informed decision making regarding the placement of children who enter the child welfare system due to suspected maltreatment.

Family Home Care - Program designed to assist people to remain with their family members and in their own communities. It provides an option for a person who is experiencing functional impairments that contribute to their inability to accomplish activities of daily living.

Family Monthly Co-pay - Portion of the monthly child care costs a family is responsible to pay towards the costs of their child care when receiving Child Care Assistance.

Family Personal Care - Program designed to help people remain with their family members by providing extraordinary care payments to the legal spouse of a recipient for the provision of personal care or similar services.

Family Services Assessment - Child Protection Services response to reports of suspected child abuse and neglect in which the child is determined to be at low risk and safety concerns for the child are not evident; a determination whether services are required for the protection and treatment of an abused or neglected child is not made.

Family Subsidy - Program that may reimburse a family for excess expenses related to their child's disability, enabling families to keep their children in their homes when lack of financial support would make it very difficult for families to care for their children at home. A child may be eligible for this program through age 21.

Family Support Services - Extended Home Health Care - Extension of the Home Health Care State Plan available through the Traditional IID/DD HCBS Waiver when an eligible participant living with a primary caregiver has maximized the amount of skilled nursing services available under the State Plan.

Family Support Services - Family Care Option - Service for qualifying Traditional IID/DD HCBS Waiver participants under the age of 21 who cannot receive care in their family home on a full-time basis. This a voluntary placement option for parents and is provided in another family's home that meets the safety standards for family or adult foster care.

Family Support Services - In Home Support - Services provided for qualifying individuals with developmental disabilities to enable them to remain in appropriate home environments. Services are based on the primary caregiver's need for support in meeting the health, safety, developmental and personal care needs of a family member. Personal care needs include activities of daily living such as eating, bathing, dressing, and personal hygiene.

Federal Poverty Level (FPL) - Economic measure used to decide whether the income level of an individual or family qualifies them for certain federal benefits and programs. The FPL is the set minimum amount of income that a family needs for food, clothing, transportation, shelter, and other necessities.

Federal Qualified Health Center - Community-based organization that provides comprehensive primary care and preventive care, including health, oral, and mental health/substance abuse services to persons of all ages, regardless of their ability to pay or health insurance status.

Fee for Service (FFS) - Payment model in which services are unbundled and paid for separately. In health care, it gives an incentive for physicians to provide more treatments because payment is dependent on the quantity of care rather than quality of care.

FEP - First Episode Psychosis. First time someone experiences psychotic symptoms or a psychotic episode.

FFY - Federal Fiscal Year. October 1 through September 30.

Fidelity - Degree of adherence to essential elements in the implementation of evidence-based clinical practice. Programs with high fidelity are expected to have greater effectiveness in achieving desired client outcomes.

FIDM - Financial Institution Data Match. Process operated by the Child Support Division in coordination with financial institutions and pursuant to federal and state laws that provides a data match system in which account records are matched with child support cases.

FMAP - Federal Medical Assistance Percentage. Federal matching rate for the Medicaid program. FMAP is evaluated annually on October 1 and is based on the three-year average of North Dakota's per capita personal income as compared to the three-year average of the national per capita personal income.

Food and Nutrition Services (FNS) - Federal agency of the United States Department of Agriculture that, among other duties, administers the Supplemental Nutrition Assistance Program (SNAP).

Food Stamps - See *SNAP*.

Foster Care Group Home - A licensed or approved residence in which foster care is regularly provided for more than four, but fewer than 13, unrelated children. Foster care group homes are licensed by the Children and Family Services Division.

FRAME - The Department's child welfare computer system used to capture case management activities and collect child welfare data.

FTR - Free Through Recovery. Community based behavioral health program designed to increase recovery support services to individuals involved with the criminal justice system who have behavioral health concerns; administered by the Behavioral Health Division of the Department in partnership with the ND Department of Corrections and Rehabilitation.

GA - General Assistance. County program designed to cover emergency needs of low-income individuals or families. Covered needs may include rent, fuel and utilities, medical, and burial expenses.

Good Start, Grow Smart - Federal initiative that encouraged states to develop early learning guidelines, professional development systems, and quality rating systems and required Head Start programs to demonstrate progress in children's learning.

Governor's Prevention Advisory Council (GPAC) on Drugs and Alcohol - Council formed by an executive order from the Governor's office and charged with making recommendations to the Governor for the purpose of improving the delivery of prevention services that reduce problems resulting from destructive decisions.

Guardian Ad Litem - Court-appointed child advocate mandated by North Dakota law for all abused and neglected children involved in a Juvenile Court proceeding.

Guardianship Establishment Fund - Program that provides financial assistance in petitioning for guardianship for adults with income at or below 100 percent of the federal poverty or who are Medicaid-eligible who have been deemed incapacitated. Adults who are eligible for developmental disabilities case management are not able to access this program.

HCBS - Home and Community-Based Services. Array of services that are essential and appropriate to sustain people in their homes and communities and to delay or prevent institutional care.

Healthcare Common Procedure Coding System - Set of health care procedure codes based on the American Medical Association's Current Procedural Terminology (CPT).

Healthcare Effectiveness Data and Information Set - Used to measure the quality of health plans and how well health plans give service and care to their members.

Health Care Financing Administration (HCFA) - Part of the U.S. Department of Health and Human Services responsible for administering Medicare and Medicaid.

Health Care Trust Fund - Trust fund established by the 1999 North Dakota Legislature as a source of funding for grants and loans to pay for legislatively approved projects.

Health Information Technology for Economic and Clinical Health Act (HITECH) - Enacted under Title XIII of ARRA Under the HITECH Act, the United States Department of Health and Human Services is spending \$25.9 billion to promote and expand the adoption of health information technology. Appropriations are provided for state Health Information Exchanges (HIE); Medicare Electronic Health Record (EHR) Incentive Program; Medicaid Electronic Health Record (EHR) Incentive Program; Regional Extension Centers for Health Information Technology (RECs); and Health Information Technology certification programs in designated community colleges and bachelor degree programs in designated universities. The U.S. Department of Health and Human Services (USDHHS) Office of the National Coordinator for Health Information Technology or ONCHIT, usually referred to as ONC, oversees appropriations and the rules and regulations for the HIE, REC and education programs. The U.S. Department of Health and Human Services (USDHHS) Centers for Medicare and Medicaid Services (CMS) oversees appropriations and the rules and regulations for the Medicare and Medicaid Electronic Health Record (EHR) incentive programs. HITECH also contains updates to HIPAA Title II privacy and security requirements related to the electronic exchange of health information.

Health Maintenance - Program providing services to assess and maintain the health and well-being of older persons that may include blood pressure/pulse/rapid inspection, foot care, home visits, and medication set-up.

Health Tracks - *See North Dakota Health Tracks.*

HIPAA - Health Insurance Portability and Accountability Act of 1996. Federal law that, among other things, standardizes the format of certain electronically transmitted health care information and regulates the release of health care information. HIPAA impacts entities (and their computer

systems) that handle individual health care information and provides penalties for its wrongful disclosure. HIPAA also establishes several *fraud and abuse* control programs and revises the current sanctions and criminal law.

Home-Delivered Meal - Service providing meals that assures a minimum of one third of the recommended dietary allowances for a person who is homebound.

Homemaker Service - Service that allows an individual to maintain or develop the independence needed to remain in the home. Tasks include housekeeping, laundry, and shopping.

HSC - Human Service Centers. Part of the Department that provides help to individuals and families with concerns including family and relationship issues, mental illness, addiction, disabilities, and other needs. Centers are located in Bismarck (WCHSC), Devils Lake (LRHSC), Dickinson (Badlands HSC or BLHSC), Fargo (SEHSC), Grand Forks (NEHSC), Jamestown (SCHSC), Minot (NCHSC), and Williston (NWHSC).

Human Service Zones - Local offices in the counties (*formerly known as county social service offices*) that have professionals on site who can help people who need these services and supports: Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), heating assistance, Medicaid, including children's health services; basic care assistance; child care assistance; in-home and community-based services and supports for elderly and disabled individuals; personal care assistance; child welfare (foster care, child protection services, child care licensing and related services); and referrals to other local resources and programs.

IADL - Instrumental Activities of Daily Living. Complex life activities routinely performed by an individual such as meal preparation, shopping, managing money, doing housework or laundry, taking medicine, using the telephone, and mobility outside the home.

ICAMA - Interstate Compact on Adoption and Medical Assistance. Agreement between and among 49 states (including North Dakota) and the District of Columbia enabling them to coordinate the provision of medical benefits and services to children receiving adoption assistance in interstate cases, intended to safeguard and protect the interstate interests of children covered by an adoption assistance agreement when they move or are adopted across state lines.

ICF/IID - Intermediate Care Facility for Individuals with Intellectual Disabilities. Residential facility operated pursuant to federal regulations and serving people with developmental disabilities and related conditions. The programming provided is for individuals with extensive needs. Each client must receive a continuous active treatment program that includes an aggressive and consistent program of training, health services, and related services so that the client acquires the ability to function with as much self-determination and independence as possible.

ICPC - Interstate Compact on the Placement of Children. Agreement among all 50 states, the District of Columbia and the Virgin Islands authorizing them to work together to ensure that children who are placed across state lines for foster care or adoption receive adequate protection and support services.

ICWA - Indian Child Welfare Act of 1978. Federal law that guides states in placement of a Native American child that is in their custody. It requires that states seek placement for the child

with that child's family, tribe, or other Native American homes before looking elsewhere. ICWA cases are mostly limited to child deprivation cases.

IDDT - Integrated Dual Disorder Treatment. Evidence-based practice that improves the quality of life of people with co-occurring mental and substance use disorders by promoting consumer and family involvement in service delivery, stable housing as a necessary condition of recovery, and employment as an expectation for many. The IDDT model integrates mental health and substance abuse services utilizing treatment that combines pharmacological, psychological, educational, and social interventions to address the needs of consumers and their families and other support system members. The implementation of IDDT promotes system change, organizational change, and clinical change.

IEP - Individualized Education Program - Written plan for a child who is eligible for his or her school's special education program.

IID/DD HCBS Waiver - *See Traditional IID/DD Home and Community Based Services Waiver.*

Illness Management and Recovery - Evidence-based curriculum that assists individuals with psychiatric symptoms to develop personalized strategies for managing their illness and moving forward in their lives.

In-Home Case Management - Child welfare service provided to families with an unsafe child whereby safety concerns are controlled and managed through an in-home safety plan. The service is provided to help families, including adoptive or extended families, alleviate crises that might lead to abuse and/or neglect of children or children being removed from their homes and placed into foster care.

Inclusion Support Program - Support program that offers technical assistance and consultation for child care and preschool providers who care for children with special needs, as well as grants to support the staffing and environmental needs specific to the individual needs of children with developmental delays or disabilities in care.

Income Withholding - Procedure by which deductions are made from a person's income to pay a court-ordered child or spousal support obligation. An order for income withholding is administratively issued to a person's employer or other income payer by the Child Support Division using a federally mandated form.

Independent Habilitation - Service for qualifying individuals through the Traditional IID/DD HCBS Waiver designed to develop self-help, socialization, and adaptive skills that improve an individual's ability to live independently and participate in an integrated community.

Independent Living Services - Services that eliminate barriers and provide assistance to individuals with disabilities so that they can live and work more independently in their homes and communities.

Indian Health Services (IHS) - Agency within the U.S. Department of Health and Human Services responsible for providing federal health services to Native Americans and Alaska Natives. The provision of health services to members of federally recognized tribes grew out of the special government-to-government relationship between the federal government and tribes.

Individual Employment Support - Service for qualifying individuals through the Traditional IID/DD HCBS Waiver, providing long-term ongoing support that helps people maintain paid employment in an integrated setting or in self-employment. Services are provided on an individual basis.

Individualized Service Plan (ISP) - Plan developed to articulate decisions and agreements made during a person-centered process of planning and information gathering. The general welfare and personal preferences of the individual are the key considerations in the development of all plans.

Individuals with Disabilities Education Act (IDEA) - Federal law that makes available a free appropriate public education to eligible children with disabilities throughout the nation and ensures special education and related services to those children. The IDEA governs how states and public agencies provide early intervention, special education, and related services to eligible infants, toddlers, children, and youth with disabilities.

Infant Development - Home-based, family focused services that provide supports to families of eligible infants and toddlers at high risk for or with developmental delays or disabilities. An Individual Family Service Plan is developed that identifies services and learning opportunities that support the family in meeting the needs of their child, enhance their child's development, and increase the child's and family's participation in everyday routines and activities within the home and community. An eligible child may receive Infant Development services until he or she is three years of age.

Information, Referral and Assistance - One-on-one service for people that provides information about opportunities and services available within their communities that can be accessed by the toll-free number 1-855-462-5465 or online [here](#).

Institution for Mental Diseases (IMD) - Hospital, nursing facility or other institution of more than 16 beds that is primarily engaged in providing diagnosis, treatment or care of persons with mental diseases, including medical attention, nursing care and related services. An institution for individuals with intellectual disabilities is not the same as an institution for mental diseases.

Institutional Child Abuse or Neglect - Situations of known or suspected child abuse or neglect where the institution responsible for the child's welfare is a Qualified Residential Treatment Provider, a treatment or care center for children with intellectual disabilities, a public or private residential educational facility, a maternity home, or any residential facility owned or managed by the state or a political subdivision of the state.

Integrated Treatment - Skills and techniques used by treatment providers to address comprehensively both mental health and substance abuse issues in people with co-occurring disorders.

Intensive In-Home Family Therapy Services - Services provided to families who have at least one child at risk of out-of-home placement. The program's purpose is to preserve the family, prevent out of home placement, and assist with family re-unification of children who have been placed in foster care.

Intensive Outpatient - Level of substance use disorder treatment that provides between 8 and 19 hours of treatment services per week and involves a combination of individual and group therapy.

Intellectual Disability - Condition diagnosed by age 18 and characterized both by a significantly below-average score on a test of mental ability or intelligence and by limitations in the ability to function in areas of daily life such as communication, self-care, and getting along in social situations and school activities.

IPE - Individualized Plan for Employment. Plan that describes the nature and scope of rehabilitation, employment and training services provided to an individual with a disability to help that individual reach his or her employment goals. A Vocational Rehabilitation counselor helps the client write the client's IPE.

IV-A - Title IV-A of the Social Security Act, governing the TANF program.

IV-B - Title IV-B, Subpart 1 of the Social Security Act. Main source of funding for the Promoting Safe and Stable Families Program. The funds can be used to support services for family preservation, family support, time-limited reunification, and adoption promotion and support.

IV-D - Title IV-D of the Social Security Act. Child support program that provides services to locate parents, to establish paternity, to establish child support and medical support obligations, to enforce child support and medical support obligations, and to review and adjust obligations. Services are provided to families receiving public assistance [through Temporary Assistance for Needy Families (TANF) or Medicaid], in cases in which a child has been placed in foster care, or upon application for services from either parent.

IV-E - Title IV-E of the Social Security Act. Major source of federal funding for educating and training the child welfare workforce and reimbursement for foster care placement. The Federal Foster Care Program helps to provide safe and stable out-of-home care for children until the children are safely returned home, placed permanently with adoptive families, or placed in other planned arrangements for permanency.

JCAHO - Joint Commission on Accreditation of Healthcare Organizations. Independent, not-for-profit organization offering assessment of health care quality achievement in patient care and safety and accreditation of health care facilities. Also known as The Joint Commission.

JOBS - Job Opportunities and Basic Skills. Program that provides vocational training and employment for eligible individuals through TANF for the purpose of entering or reentering the job market. The Department contracts with Job Service North Dakota, Community Options, and Turtle Mountain Tribal Employment and Training to provide JOBS program services.

Just-In-Time Scheduling - A scheduling management tool used to ensure new clients have access to psychiatric medication appointments by eliminating over-booking and missed appointments.

Kinship Care - Temporary Assistance for Needy Families (TANF) program that provides an alternative to out of home foster care by placing children in the home of relatives. TANF Kinship Care benefits help relatives address the financial expenses that arise when caring for a child.

LCPA - Licensed Child Placing Agency. Authorized agency licensed to place children in need of out-of-home placement into licensed foster or adoptive homes that are licensed by the Children and Family Services Division.

Legal Services of North Dakota - Nonprofit organization that provides legal advice and representation by an attorney to older persons and low-income people with economic or social needs.

Licensed Addiction Counselor (LAC) - Counselor licensed to help patients overcome dependence on drugs, alcohol, and destructive behaviors like gambling.

Licensed Child Care Providers - Facilities required to maintain at least minimum standards related to physical size of the facility, safety features, cleanliness, staff qualifications, and staff-

to-child ratios. See the definitions of the licensed child care provider categories: licensed family child care, licensed group child care, licensed child center, licensed preschools, licensed school-age programs, and multiple license facility. (Unlicensed child care provider categories include: self-declared providers, formerly called “self-certified,” approved relative providers, and registered in-home providers).

Licensed Child Care Center - Provider of care for 19 or more children in a facility, depending on usable space and staff-to-child ratio. Children are often grouped by age.

Licensed Clinical Social Worker (LCSW) - Specially trained Social Worker who has met requirements for licensure in order to help clients with mental health issues.

Licensed Family Child Care - Provider of care for seven or fewer (plus two additional school age children) children in a private residence.

Licensed Group Child Care - Provider of care for up to 30 children in a home or other type of facility, depending on usable space and staff-to-child ratio.

Licensed Preschools - Provider of part-time educational and socialization experiences for children age two years to kindergarten for no more than three hours per day.

Licensed School-Age Programs - Provider of care for 19 or more school-age children when school is not in session.

Lien Registry - Interactive website, searchable by the public, listing any person who owes past-due support (also known as an “obligor”) that is being enforced by the Child Support Division. A person listed on the lien registry has a lien created against his/her real property or titled personal property (except property that is absolutely exempt, including the homestead) as of the date the person is first listed. For the protection of good faith purchasers of an obligor’s titled personal property, the lien is not effective unless recorded on the title.

Life Skills and Transition Center (LSTC) - Located in Grafton, N.D., the center provides residential and other services to individuals with intellectual disabilities.

LIHEAP - Low Income Home Energy Assistance Program. Program that helps qualifying households pay a portion of their home heating costs, covers furnace repair and weatherization services, and provides cooling assistance in the summertime.

Long-Term Care Facility - As defined by North Dakota law, a skilled nursing facility/nursing home, basic care facility, assisted living facility, or swing bed hospital unit. Common usage generally equates it to a nursing facility.

Long-Term Care Ombudsman - Person who identifies, investigates, and resolves complaints made by or on behalf of residents of long-term care facilities and tenants of assisted living facilities. The ombudsman also works in other ways to protect the health, safety, welfare, and rights of residents.

LRHSC - Lake Region Human Service Center located in Devils Lake. (*See HSC definition.*)

MA - Medical Assistance. Program commonly referred to as “Medicaid” that provides medical assistance to certain specified groups of needy low-income individuals as defined by federal law.

MAGI - Modified Addjusted Gross Income. Methodology used to calculate eligibility for Medicaid (including Medicaid Expansion) and the Children’s Health Insurance Program (CHIP). MAGI methodology was part of the Affordable Care Act, intended to provide a consistent eligibility methodology across health care coverage, including Medicaid, CHIP, and the federal marketplace.

Managed Care - System of health care that combines delivery and payment and influences utilization of services by employing management techniques (i.e., case management, referral for specialty services, etc.) designed to promote the delivery of cost-effective health care.

Managed Care Organization (MCO) - Health care provider or group of medical service providers that offers managed care health plans.

MAT - Medication-Assisted Treatment. Use of medications, in combination with counseling and behavioral therapies, to provide a “whole-patient” approach to the treatment of substance use disorders.

MATRIX - Evidence-based treatment for those who are addicted to methamphetamine. It is specifically designed to accommodate the damage done to the brain by methamphetamine use.

MDS - Minimum Data Set. Assessment used to determine a nursing facility resident’s classification for rate setting purposes.

Medicaid - See *MA* above.

Medicaid Eligibility Quality Control - Program designed to reduce erroneous expenditures by monitoring eligibility determinations and work in conjunction with the Payment Error Rate Measurement (PERM).

Medicaid Expansion - Program authorized by the Affordable Care Act and approved by the North Dakota Legislature in 2013, that provides health coverage to individuals between the ages of 19 and 64, with incomes below 138% below the FPL, regardless of disability, assets, and other factors that are usually taken into account in Medicaid eligibility decisions.

Medicaid Waiver for Children’s Hospice Services - Medicaid waiver that funds support for families to care for their children in their homes as long as possible, avoiding lengthy hospital stays and delaying or avoiding institutional care. The program also allows families to access treatments that focus on curative and comfort care for their child.

Medicaid Waiver for Children with Medically Fragile Needs - Medicaid waiver that funds support for families to keep their children home instead of having to place them in a nursing home or hospital to receive needed care. This waiver is “parent driven,” meaning parents determine what their family can or cannot do, and they identify what it will take for them to be able to keep their child at home.

Medicaid Waiver for Home and Community-Based Services - Medicaid waiver that funds in-home and community-based services to people who meet Medicaid eligibility standards and require the level of care provided in a nursing facility. This waiver combines the previously separate waivers for aged and disabled and traumatic brain injury populations. The waiver’s goal is to sustain people adequately and appropriately in their own homes and communities and to delay or divert institutional care. The waiver provides service options for a continuum of home and community-based services in the least restrictive environment.

Medicaid Waiver for Individuals who are Technology Dependent - Medicaid waiver that supports persons who are ventilator-dependent to receive home and community-based waiver services.

Medicaid Waiver for Individuals with an Autism Spectrum Disorder (ASD) - Medicaid waiver that serves children between the ages of birth through age 13 years with an Autism diagnosis and scores within determined criteria for the level of care. The focus of this waiver is providing service management, respite care, and assistive technology.

Medicaid Waiver for Individuals with Intellectual Disabilities and Developmental Disabilities - *See Traditional IID/DD Home and Community Based Services Waiver (IID/DD HCBS Wavier).*

Medicare Part D - Federal Medicare Prescription Drug Program that provides Medicare beneficiaries with access to prescription drug coverage from a choice of private plans.

Medicare Savings Programs - Medicaid coverage that pays all or part of the Medicare premiums, deductibles, and co-insurance for Qualified Medicare Beneficiaries, Specified Low income Medicare Beneficiaries and Qualifying Individuals.

Medication Assisted Treatment (MAT) - Use of medications, in combination with counseling and behavioral therapies, to provide a “whole-patient” approach to the treatment of substance use disorders.

Minimum Data Set (MDS) - Part of the U.S. federally mandated process for clinical assessment of all residents in Medicare or Medicaid certified nursing homes and non-critical access hospitals with Medicare swing bed agreements.

MFP - Money Follows the Person. Federal grant that supports the transition of qualifying Medicaid-eligible persons from institutional settings to home and community-based long-term services.

MHBG - Mental Health Services Block Grant. SAMHSA block grant program that provides funds to all 50 states and various other jurisdictions to provide comprehensive, community-based mental health services to adults with serious mental illnesses and to children with serious emotional disturbances.

MHSIP - Mental Health Statistical Improvement Project. Statistical and outcome measurement system for the Department’s community-based mental health system of care at the regional human service centers.

MIP Education Providers - Minor In Possession Education Providers. Service providers certified by the Department’s Behavioral Health Division.

MMIS - Medicaid Management Information System. Computer system that processes all Medicaid claims, monitors utilization, and provides information needed to manage the Medicaid program. The system was implemented October 2015.

MST - Multisystemic Therapy. Evidence-based treatment originally developed for youth with serious antisocial behavior who are at high risk for out-of-home placement and their families; and subsequently adapted to address other challenging clinical problems experience by youths and their families.

Multiple License Facility - Entity that has more than one type of child care license such as a Center and Preschool license.

National Drug Codes- Unique product identifier used in the United States for drugs intended for human use.

National Electronic Interstate Compact Enterprise - National electronic system for quick and secure exchange of data and documents required by the Interstate Compact on the Placement of Children to place children across state lines.

National Medical Support Notice (NMSN) - Federally-mandated form used by the Child Support Division to enforce a medical support order when employer-sponsored health insurance is available to the obligor. Upon receipt of the NMSN, the employer has requirements to enroll the child and withhold premiums.

National Youth in Transition Database (NYTD) - Federal reporting system required by the Chafee Foster Care Independence Act of 1999 and created to track the number of independent living services provided to youth transitioning out of foster care by public agency custodians and the Chafee Program. This data collection tool also tracks outcomes of identified foster care youth at ages 17, 19 and 21. North Dakota began collecting data on October 1, 2010 and efforts are ongoing.

NCHSC - North Central Human Service Center located in Minot. (See *HSC definition*.)

NDSH - North Dakota State Hospital. Located in Jamestown, N.D., this facility is the primary provider of inpatient mental health and addiction treatment services and is a safety net for people whose needs exceed community resources.

NDWORKS – Employment and training program that provides SNAP recipients with opportunities to overcome barriers and gain skills, training or experience to improve their employment prospects. Participants receive support through job placement and retention services in order to reduce their reliance on SNAP benefits. The department contracts with Community Options, Inc. to provide the program services.

Neglect - Failure of a caregiver to provide essential services necessary to maintain the physical and mental health of a vulnerable adult, or the inability or lack of desire of the vulnerable adult to provide essential services necessary to maintain and safeguard the his or her own physical and mental health.

Neglected Child - Child who, due to the action or inaction of a person responsible for a child's welfare is without proper parental care, control, subsistence or education necessary for the child's physical, mental or emotional health or morals; child who has been placed for care or adoption in violation of law; child who has been abandoned; child who is without proper care (as described above) because of the physical, mental, emotional, or other illness, or disability of the parent; child who is in need of treatment and whose caregiver has refused to participate in treatment, which is court-ordered; child who was subject to prenatal exposure to chronic or severe use of alcohol or any controlled substance; child who is present in an environment subjecting the child to exposure to a controlled substance, chemical substance or drug paraphernalia.

NEHSC - Northeast Human Service Center located in Grand Forks. (See *HSC definition*.)

New Hire Reporting - Reporting process mandated by federal and state law requiring employers to submit new hire information within 20 days of hiring to the State Directory of New Hires, a component of the Child Support Division.

NF LOC Determination - Nursing Facility Level of Care Determination. Assessment based on established criteria of an individual's medical needs. A determination must be completed before an individual can receive Medicaid funded nursing facility services or home and community-based services through the Medicaid Waiver for Home and Community Based-Services.

No Services Required - Child Protection Services (CPS) assessment decision that reflects the belief that a child has not been abused or neglected.

Non-Custodial Parent - *See Parent Who Does Not Have Primary Residential Responsibility.*

Non-Medical Transportation - Transportation that enables individuals to access essential community services such as grocery stores, pharmacies, banking facilities, post office, laundromat, utility company, social services, and the social security office, in order to maintain themselves in their home. *Non-Medical Transportation Escort* is solely accompanying the client for the purpose of assisting in boarding and exiting, as well as during transport, in order that the client may complete the activity for which (non-medical) transportation is authorized.

ND Assistive - Organization that increases access to assistive technology devices and services for people with disabilities regardless of their type of disability, age, or income level in order to positively impact work, independent living, learning, community involvement and recreation.

North Dakota Health Tracks - Also known as Early and Periodic Screening, Diagnosis and Treatment (EPSDT). Program providing preventive health care and treatment services to Medicaid eligible individuals up to age 21. Services include physical exams and screenings, immunizations, and referrals.

NSDUH - National Survey on Drug Use and Health. Survey of the U.S. Department of Health and Human Services' Substance Abuse and Mental Health Services Administration's Office of Applied Studies.

Nurse Management - Aspect of Attendant Care Services providing nursing assessment, care planning, training of skilled nursing tasks to an Attendant Care Services (ACS) provider, and monitoring of delegated tasks, for clients who are ventilator-dependent and receiving Attendant Care Services.

Nursing Facility Level of Care Determination - *See NF LOC Determination.*

Nutrition Services - Services provided under the Older Americans Act that includes congregate meals (served in a group setting), home delivered meals, nutrition counseling, nutrition screening, and nutrition education.

NWHSC - Northwest Human Service Center located in Williston. (*See HSC definition.*)

Obligee - Person to whom a child support obligation is owed. It may also be an entity to which a child support obligation is owed.

Obligor - Person who is obliged to pay child support.

OCSE - Office of Child Support Enforcement. Federal agency responsible for the administration of the child support program. Created by Title IV-D of the Social Security Act in 1975, OCSE is responsible for the development of child support policy, oversight, evaluation, and audits of state IV-D programs and providing technical assistance and training to the state IV-D programs. OCSE is part of the Administration for Children and Families within the U.S. Department of Health and Human Services.

Odyssey - Web-based system used to access information and documents for North Dakota court cases.

Older Americans Act (OAA) - Federal law amended in 2016 providing federal funding for services to older persons, especially those who are low-income, socially needy, frail, or minority persons. Among the services offered are caregiver services, elderly nutrition services, supportive services, Long-Term Care Ombudsman program, Vulnerable Adult Protective Services, and the Aging and Disability Resource LINK.

Older Individuals who are Blind - Program for individuals age 55 or older whose significant visual impairment makes finding competitive employment difficult. Through services and activities, the program seeks to improve independent living options for older individuals who are blind and increase their independence and self-sufficiency.

Olmstead Commission - Commission established by an executive order of the Governor that monitors services and conducts planning in order to comply with the U. S. Supreme Court's *Olmstead* decision related to provision of appropriate community-based services for individuals with disabilities, consistent with needs and available resources of the state.

Olmstead Decision - U.S. Supreme Court decision, *Olmstead v. L.C. ex rel. Zimring*, 527 U.S. 581, 119 S.Ct. 2176 (1999), in which the Court held that it is a form of discrimination under the Americans With Disabilities Act of 1990 (ADA) if a state fails to find community placements for institutionalized individuals if: 1) the state's treatment professionals have determined that community placement is appropriate, 2) the individual does not oppose the transfer to a community setting, and 3) the placement can be reasonably accommodated taking into account the resources available to the state and the needs of others with disabilities.

Open Access - Clinic management model that offers assessments without appointments and immediate treatment for individuals with the greatest need, resulting in quicker access for the client and reduction of client "no shows" for assessments. Open access is being rolled out across the Department's human service centers in North Dakota.

Opioid - Any drug with the natural derivative of opium or synthetic psychoactive substance that relieves pain and has the capability to create physical dependence. Examples include morphine, codeine (natural); hydrocodone, oxycodone and the illicit drug heroin (semi-synthetic); and fentanyl, methadone (synthetic). In addition to euphoric effects, which may lead to recreational use and addiction, these substances can also cause respiratory depression resulting in death by overdose.

Opioid Treatment Program (OTP) - Substance abuse treatment program that specializes in treating individuals addicted to opioids. These highly regulated programs provide counseling and dispense medications approved for the treatment of opioid addiction.

Options Counseling - Under the Aging and Disability Resource LINK (ADRL), service that provides a person-centered, interactive, decision-support process whereby people, family members and/or significant others are supported in determining appropriate long-term care choices based on the person's needs, preferences, values, and individual circumstances.

PACE - Program of All-inclusive Care for the Elderly. Managed care program involving Northland Healthcare Alliance and Medicaid that provides patient-centered, coordinated care to frail elderly individuals who are eligible for Medicare and Medicaid, the goal of which is to meet individual health needs through a care team so that participants can remain living independently in the community.

PAR - Progress Assessment Review. Written instrument used as the basis for the eligibility process within Developmental Disabilities. The instrument includes an assessment of needs that helps determine level of care and authorization of services.

Parent Aides - Individuals who, through training and support, work with parents who are at-risk of abusing or neglecting their children. The Department's human service centers and human service zones employ the aides.

Parent Who Does Not Have Primary Residential Responsibility (*Formerly referred to as Non-Custodial Parent*) - For child support purposes, the parent who does not have primary care, custody, and control of the child(ren) or, if a court has made a custody determination, the parent who does not have legal custody of the child(ren). If child support is ordered, this parent may also be referred to as an obligor.

Parent Who Has Primary Residential Responsibility (*Formerly referred to as Custodial Parent*) - For child support purposes, the parent who has primary care, custody, and control of the child(ren) or, if a court has made a custody determination, the parent who has legal custody of the child(ren). If child support is ordered, this parent may also be referred to as an obligee.

Parenting Support - Service that assists eligible consumers with a developmental disability who are, or will be parents, in developing appropriate parenting skills.

Parents LEAD - Evidence-based prevention program that provides parents and caregivers with the support, tools and resources needed to best promote the behavioral health of their children. Program includes statewide communication, comprehensive community implementation and engagement with professionals working with parents and families. Visit www.parentslead.org.

Part C - Section within the Individuals with Disabilities Education Act (IDEA) that entitles children under the age of three years and their families to certain supports, services, and rights, which in North Dakota are known as Early Intervention Services for Infants and Toddlers. Part C provides federal financial assistance to states to develop and implement a collaborative statewide system of services for these children and their families.

Partial Hospitalization Program - Type of program used to treat mental illness and substance abuse in which the patient continues to reside at home but commutes to a treatment center up to seven days a week. Partial hospitalization focuses on the overall treatment of the individual and is intended to avert or reduce in-patient hospitalization.

Participant Directed Service - Sometimes called Self-Directed Supports, an option that gives the individual the most control over and the most responsibility for his or her services and supports.

PASRR - Pre-Admission Screening and Resident Review. Federal requirement that every person who seeks admission to a nursing facility be screened by the state for evidence of intellectual disability or mental illness. If either exists, the screening is intended to determine if nursing facility care is necessary, and if so, to determine if specialized services are needed.

Patient Protection and Affordable Care Act (PPACA) - Commonly referred to as the federal health care reform law or the Affordable Care Act (ACA).

Peer Support Services - Services provided by an individual with lived experience.

Peer Support Specialist - Occupational title for a person with lived experience providing services. The person may be approved by the of Behavioral Health division of the Department as certified in North Dakota as a certified peer support specialist I or II (CPSS I or CPSS II).

PERM - Payment Error Rate Measurement. Examination of selected Medicaid and CHIP provider claims and recipient eligibility requirements to determine if a service is required and the beneficiary is eligible.

Personal Care Service - Service that provides assistance with bathing, dressing, toileting, transferring, mobility in the home, eating, and personal hygiene as well as passive range of motion exercises and simple bandage changes. When specified within the plan of care, this service may also include cueing or prompting, housekeeping tasks such as bed making, dusting and vacuuming that are incidental to the care furnished or that are essential to the health and welfare of the person rather than his or her family.

Personal Injury Projection (PIP) - Insurance coverage for the health care costs related to injuries sustained in an automobile accident.

Personal Health Information (PHI) - Category of information that refers to an individual's medical records and history that are protected under the Health Insurance Portability and Accountability Act (HIPAA).

Pharmacy Point of Sale - Computerized point of sale (POS) system that allows pharmacists to enter claims on a real-time basis into the payment system. Within seconds, providers receive confirmation that a claim has been processed for payment or denied. If a claim is denied, providers receive immediate information about the reason. The system also prevents payment of duplicate claims, audits claims to ensure the health of Medicaid recipients is maintained by preventing inappropriate drug dispensing, reduces administrative costs, and streamlines identification of recipient liability for pharmacy providers.

Portability - Concept allowing an individual to move from one area of the state to another or from one service to another while his/her individual budget and waiver eligibility remain the same.

Post-TANF Supportive Services - Supportive services provided for up to six months to help individuals succeed in the workforce following the closure of their TANF or transition assistance case in order to avoid the need to receive further benefits.

Pre-employment Services - Services that support students with disabilities as they transition from high school to adult life. The services give students an introduction to work in a vocation of their choosing, help them develop positive work habits and obtain work experience that will make them ready to accept employment after high school graduation.

Preferred Drug List (PDL) - List of specific medications that Medicaid will reimburse without prior approval.

Preschool - Programs that typically serve children age three through entrance into kindergarten.

Prescription Drug Monitoring Program - Electronic database that tracks controlled substance prescriptions in a state.

Prevention Activities - Activities with goals of eliminating or reducing the factors that cause or predispose individuals to increased risk, disease, problems, or disabilities.

Prevention Resource and Media Center (PRMC) - Leading source of behavioral health promotion and substance abuse prevention efforts, information and resources. Visit www.prevention.nd.gov.

Prevocational services - Formalized training, experiences, and staff supports designed to prepare clients for paid employment in integrated community settings. Services are structured to develop general abilities and skills that support employability in a work setting. Services are not directed at teaching job-specific skills but at specific habilitative goals outlined in the client's person-centered service plan.

PRIDE - Parental Responsibility Initiative for the Development of Employment. Collaborative effort involving the Department, Job Service of North Dakota, and district courts to address nonpayment of child support resulting from the unemployment or underemployment of the obligor. PRIDE provides case management, job skills improvement, and job placement to help obligors obtain or improve their employment in order to pay child support.

Primary Care Case Management (PCCM) - System of managed care used by state Medicaid agencies in which a primary care provider is responsible for approving and monitoring the care of enrolled Medicaid beneficiaries, typically for a small monthly case management fee in addition to fee-for-service reimbursement for treatment.

Prime Time Child Care - Prevention program designed to provide temporary child care to families at risk of neglecting or abusing their children.

Program Integrity (PI) - Part of the Department that assures the state's effectiveness in combating Medicaid fraud, waste and abuse.

Program Management for Developmental Disabilities - *See DD Program Management.*

Psychiatric Residential Treatment Facility (PRTF) - Facility or distinct part of a facility that provides children and adolescents with a 24-hour, therapeutic environment integrating group living, educational services, and a clinical program based upon a comprehensive, interdisciplinary clinical assessment and an individualized treatment plan that meets the needs of the child and family.

QI - Qualifying Individuals. Individuals for whom Medicaid pays their Medicare Part B premium. Income must be between 120 percent and 135 percent of poverty level. They cannot be otherwise covered by Medicaid to receive benefits. *See Medicare Savings Programs.*

QMB - Qualified Medicare Beneficiaries. Persons for whom Medicaid pays the Medicare premiums, deductibles, and co-insurance. Income cannot exceed 100 percent of the poverty level. *See Medicare Savings Programs.*

Qualified Residential Treatment Provider (QRTP) - Licensed or approved provider of out-of-home treatment placement for children. Primarily a placement option for children in foster care, a child must be assessed and meet the treatment standards for placement and reassessed every 90 days. The provider must be accredited by at least one of three federally approved

national accreditors. The provider uses a trauma-informed treatment model including family engagement, treatment planning and aftercare supports six months post discharge.

Qualified Service Provider (QSP) - Agency or independent contractor that agrees to meet standards for services and operations established by the Department to provide home and community-based long-term care services to older people and individuals with physical or intellectual disabilities.

Quality Control (QC) - System for verifying and maintaining a desired level of quality in an existing product or service by careful planning, use of proper equipment, continued inspection, and corrective action as required.

Quality Rating and Improvement System - Method to assess (initially and ongoing), improve, and communicate the level of quality in early childhood care and education settings.

Recipient Liability (*also called Client Share*) - Amount an individual who is eligible for Medicaid under the “Medically Needy” coverage group must contribute toward his or her monthly medical expenses before Medicaid pays for services.

Recovery Management (RM) - Philosophical framework for organizing substance use disorder treatment services to provide pre-recovery identification and engagement; recovery initiation and stabilization; long-term recovery maintenance; and quality of life enhancement for individuals and families affected by severe substance use disorders. RM has several cornerstone beliefs that distinguish the recovery management model from acute-care models of addiction treatment that address the disease of addiction as a chronic primary illness, requiring long-term recovery approaches. The belief is that recovery begins with hope, not abstinence.

Registered Providers - Child care providers who are eligible to participate in the Child Care Assistance Program (CCAP) and who are generally registered by tribal entities. These child care providers may be licensed by tribal entities and subject to their licensing criteria but are not licensed by the state.

Refugee Cash Assistance - Benefit program available for the first eight months that qualifying refugees are living in the United States.

Rehabilitation Services - Medical, psychological, social, and vocational services, including physical items that are necessary to assist persons with disabilities to engage in gainful activity.

Rehabilitation Services Administration (RSA) - Federal oversight agency responsible for the Rehabilitation Act (Vocational Rehabilitation services).

Report of Suspected Child Abuse or Neglect - Information received by child protection services concerning the suspected maltreatment of a child.

Reserved Waiver Capacity - Portion of the participant capacity that the state may reserve for specified purposes such as community transition of institutionalized persons or for individuals who may experience a crisis.

Residential Care - Services provided in a facility in which at least five unrelated adults reside and in which personal care and therapeutic, social, and recreational programming are provided in conjunction with shelter. This service includes 24-hour on-site response staff to meet scheduled and unpredictable needs and to provide supervision, safety, and security.

Residential Habilitation - Service for qualifying individuals through the Traditional IID/DD HCBS Waiver. Individuals receive ongoing daily support that helps them develop self-help, socialization, and other skills that improve their ability to live independently and participate in an integrated community.

Residential Habilitation (Aging Services Division) - Service that provides formalized training and supports to eligible individuals who require some level of ongoing daily support. This service is designed to assist with and develop self-help, socialization, and adaptive skills that improve the person's ability to reside independently and participate in an integrated community. Services can be provided in the person's home or in an Agency Foster Home for Adults.

Respite Care - Temporary relief to a primary caregiver for a specified period of time. The caregiver is relieved of the stress and demands associated with continuous daily care.

Right Track - Developmental Disabilities program that works to identify infants or toddlers who may be at-risk for developmental delays. The program provides developmental screenings in environments natural and familiar to the child, refers families to appropriate supports and shares child development information with them. For this program, at-risk infants and toddlers are defined as children younger than three years of age who have environmental or biological risk factors for developmental delays or parental concern regarding development.

RIS - Regional Intervention Services. Services that provide community-based intervention for individuals with serious mental health and/or substance abuse needs to determine appropriate level of care. RIS units at the Department's human service centers conduct the admission screening for State Hospital admissions.

RMA - Refugee Medical Assistance. Program that provides up to eight months of Medical Assistance for qualifying newly arriving refugees. The program is 100 percent federally funded.

ROAP - Regional Office Automation Project. Technology system that provides a comprehensive and integrated electronic medical records system to manage and support the business functions and requirements of the Department's eight regional human service centers and the central office. Previous Electronic Health Record (EHR) since replaced by myAvatar.

Rural Health Clinic - Clinic located in a rural, medically under-served area that has a separate reimbursement structure from the standard medical office under the Medicare and Medicaid programs.

Safety Framework Practice Model for Child Welfare - Actions and decisions required throughout working with a family to: 1) assure that an unsafe child is protected; 2) expend sufficient efforts necessary to support and facilitate parents/caregivers taking responsibility for the child's protection; and 3) achieve the establishment of a safe, permanent home for an unsafe child. Safety Framework consists of identifying and assessing threats to child safety, planning and establishing safety plans that assure child safety, managing safety plans that assure child safety, and creating and implementing case plans that enhance the capacity of parents/caregivers to provide protection for their child(ren).

Safety/Permanency Funds - Flexible funds within human service zone budgets to assist families where children are at risk of out-of-home placement or are in the process of being reunited safely with their families or to assist with other permanency plans for children.

SAMHSA - Substance Abuse and Mental Health Services Admistration. Agency of the U.S. Department of Health and Human Services (DHHS) that focuses on programs and provides funding to improve the lives of people with or at-risk for mental and substance abuse disorders.

SAPTBG - Substance Abuse Prevention and Treatment Block Grant. SAMHSA block grant program that provides funds to all 50 states and various other jurisdictions to prevent and treat substance abuse.

SCHSC - South Central Human Service Center located in Jamestown. (See *HSC definition*.)

SDU - State Disbursement Unit. Unit within the Department's Child Support Division that receives, records, and distributes all child support payments in North Dakota.

Section 121 of the Rehabilitation Act of 1973 as amended by title IV of WIOA - Program to help tribal governments develop or increase their capacity to provide vocational rehabilitation services, in a culturally relevant manner, to Native American with disabilities living on or near federal or state reservations. Program services are provided under an individualized plan for employment and may include native healing services.

Section 511 of the Rehabilitation Act of 1973 as amended by WIOA - Portion of federal law that helps ensure that individuals with disabilities have access to information and services that will help them achieve competitive integrated employment. The section places limitations on the payment of subminimum wages by entities holding special wage certificates under Section 14(c) of the Fair Labor Standards Act.

SED - Serious Emotional Disorder (or Disturbance). Diagnosable mental, behavioral, or emotional disorder in children and youth experienced in the past year that resulted in functional impairment that substantially interfered with or limited the child's or youth's role or functioning in family, school, or community activities.

SEHSC - Southeast Human Service Center located in Fargo. (See *HSC definition*.)

Self-Declared Child Care Providers - Providers of care for five or fewer children of which no more than three may be under the age of 24 months. These providers are not licensed. They are eligible to participate in the Child Care Assistance Program and the USDA Child and Adult Care Food Program after meeting some basic training requirements and after a pre-approval inspection.

Senior Community Services Employment Program - Funded under the Older Americans Act, this program provides career counseling, training, and community service work experience to help low-income persons age 55 and older to secure meaningful employment.

Senior Companion Services - Service that offers periodic companionship and non-medical support by volunteers (who receive a stipend) to adults with special needs.

Services Required - Child Protection Services (CPS) assessment decision that reflects the belief that a child has been abused or neglected and requires contact with the juvenile court.

SFY - State Fiscal Year. Period of time in the state budget cycle from July 1 through June 30.

Skilled Nursing Facility (SNF) - In-patient treatment and rehabilitation center featuring licensed nurses and other medical professionals.

Sliding fee scale - System of cost sharing based on income and number of persons in the household.

SLMB - Specified Low-Income Medicare Beneficiaries. Persons for whom Medicaid pays the Medicare Part B premium. Income must be between 100 percent and 120 percent of poverty level. *See Medicare Savings Programs.*

Slots - Maximum number of individuals who can be enrolled in a waiver at any one point in time. The number of waiver slots is tied to the amount of funding the state legislature has made available for waiver services. One 'slot' usually equals the average amount of money the state expects to spend for an individual for a full year of services.

Small Group Employment Support - Service for qualifying individuals through the Traditional IID/DD HCBS Waiver that includes on- and off-the-job employment-related support to small groups of two to eight people to assist with paid employment in the community.

SMI - Serious mental illness. Diagnosable mental, behavioral, or emotional disorder that an adult has experienced in the past year that causes him or her serious functional impairment that substantially interferes with or limits at least one major life activity.

SNAP - Supplemental Nutrition Assistance Program. Federally funded USDA program intended to raise levels of nutrition among low-income households by supplementing their food purchasing power with monthly benefits distributed through an electronic benefit card. Formerly called the Food Stamp program.

SPACES - Self-Service Portal and Combined Eligibility System. The Department's integrated eligibility system used by human service zones to determine eligibility for the CCAP, Medicaid, SNAP and TANF Programs. SPACES also streamlines the application process for economic assistance benefits and offers a self-service portal allowing individuals 24/7 access to check their benefit status, review their case history, report changes and complete reviews, view correspondence and upload documents securely.

SPARCS - Structured Psychotherapy for Adolescents Responding to Chronic Stress. Group intervention specifically designed to address the needs of chronically traumatized adolescents who may still be living with ongoing stress and are experiencing problems in several areas of functioning. These include difficulties with regulation and impulsivity, self-perception, relationships, dissociation, numbing and avoidance, and struggles with their own purpose and meaning in life, as well as world views that make it difficult for them to see a future for themselves. Program goals include helping teens cope more effectively, enhance self-sufficiency, connect with others and establish supportive relationships, cultivate awareness, and create meaning.

Special Needs - Needs of children who have, or are at risk of developing, a developmental, emotional, behavioral, learning or physical condition that requires attention, services, and/or program modifications beyond what is generally needed by other children.

Special Needs Adoption - Classification of adoption for children who have a physical, emotional, and/or psychological disability (or are at-risk for such a disability), are older than age seven, part of a sibling group, or are children whose race/ethnicity may be a barrier to placement.

Specialized Equipment and Supplies - Devices, controls, or appliances specified in the plan of care that enable recipients to increase their abilities to perform activities of daily living or to perceive, control, or communicate with the environment in which they live.

Specialized Placement - Residence for people who are diagnosed as both intellectually disabled and mentally ill and whose individualized programs address residential, psychosocial, and psychiatric development.

SPED - Service Payments for Elderly and Disabled. Payments authorized by state law to provide a number of home and community-based services to functionally impaired older persons and people with physical disabilities who require assistance to continue to live in a home-like setting.

SSA - Social Security Administration.

SSBG - Social Service Block Grant.

SSDI - Social Security Disability Insurance.

SSI - Supplemental Security Income.

State Child Protection Team - Multidisciplinary team of staff members from public and private agencies (determined by law) that makes the determination whether child abuse or neglect is indicated in cases of suspected institutional child abuse or neglect.

State Children's Health Insurance Program (SCHIP) - Program administered by the U.S. Department of Health and Human Services (DHHS) that provides matching funds to states for health insurance to families with children. See *CHIP*.

State Epidemiological Outcomes Workgroup (SEOW) - Group of North Dakota data experts and prevention stakeholders responsible for bringing data on substance abuse and related behavioral problems to the forefront of the prevention planning process. Visit www.prevention.nd.gov/data.

State Interagency Coordinating Council (ICC) - Council appointed by the Governor pursuant to federal law under Part C of the Individuals with Disabilities Education Act (IDEA). The ICC is required to advise and assist the designated lead agency (the Department) in the performance of responsibilities set forth under Part C regarding early intervention services and to advise the Department of Public Instruction regarding the transition of toddlers with disabilities to preschool and other appropriate services. The council is comprised of parents of infants and toddlers with disabilities and representatives of providers of early intervention services, the state legislature, the Department, preschools, the State Insurance Department, Head Start, child care providers, and other members at large.

State Maximum Monthly Share - Maximum amount the state will pay in a specific month for a child who qualifies for the Child Care Assistance Program (CCAP).

State Opioid Treatment Authority (SOTA) - Recognized authority to regulate the establishment and ongoing operation of opioid treatment programs statewide. The Department has this responsibility for the state of North Dakota.

Strategic Prevention Framework Partnership For Success Grant - SAMHSA five-year federal discretionary grant designed to address the prevention priority of underage drinking among persons aged 12 to 20. The program is based on the premise that changes at the community level will, over time, lead to measurable changes at the state level.

Substance Exposed Newborn - An infant younger than 28 days of age at the time of the initial report of child abuse or neglect who is identified as being affected by substance abuse or withdrawal symptoms or as having a fetal alcohol spectrum disorder.

Substance Use Disorder (SUD) - Substance Use Disorder is a complex brain disease and includes such diseases as alcoholism and drug addiction. Substance Use Disorders occur when a person has a dependence on alcohol and or other drugs that is accompanied by intense and sometimes uncontrollable cravings and compulsive behaviors to obtain the substance.

SUD Voucher - Voucher program administered by the Behavioral Health Division of the Department that supports eligible individuals in their personal recovery by reducing financial barriers in accessing substance use disorder treatment and recovery services.

Support Intensity Scale (SIS) - Norm-referenced, strength-based standardized assessment developed by the American Association on Intellectual and Developmental Disabilities (AAIDD). The SIS is utilized by the developmental disabilities service system to create individualized rates for eligible consumers.

Supported Decision Making - Process for making well-informed, voluntary decisions by methods less intrusive than guardianship or conservatorship.

Supported Employment - Training provided for individuals with significant disabilities who, because of the severity of their physical or mental impairments, have never been employed or have a history of sporadic employment. Individuals served by this program need ongoing intervention on- or off-the-job in order to maintain employment.

Swing Bed - Licensed hospital bed in a rural hospital that is used to provide nursing facility level of care services to a person who is not in need of acute care services.

TANF - Temporary Assistance for Needy Families. Federal block grant program established under Title IV-A of the Social Security Act that provides cash assistance to low-income families with children who are deprived of the support of at least one parent while promoting self-sufficiency through work readiness training and job placement services.

TBI - Traumatic Brain Injury. See *Brain Injury*.

TCC - Transitional Child Care. Program that provides partial payment of child care to families who lose TANF assistance eligibility.

TECS - Technical Eligibility Computer System. Computer system currently used by human service zones to manage some Medicaid cases.

TPL - Third Party Liability. Potential resources that may be available to offset claims for Medicaid program services. TPL includes health insurance, accident insurance, court settlements, and awards stemming from accidents of various kinds.

Traditional IID/DD Home and Community Based Services Waiver (IID/DD HCBS Wavier) - Medicaid Section 1915 (c) waiver program that funds in-home and community-based services for individuals with intellectual disabilities and/or developmental disabilities who meet Medicaid eligibility standards and require the level of care provided in an Intermediate Care Facility for Intellectually Disabled (ICF/ID). The Developmental Disabilities Division currently provides day to day oversight for individuals with intellectual disabilities and related conditions on the Traditional IID/DD HCBS Waiver.

Transitional Living Homes - Facilities that provide short-term residential daily living training and support to assist individuals with severe behavioral health disorders to successfully transition to independent community living.

Transitional Living Services - Services that train people to live with greater independence in their own homes, including training, supervision, or assistance to the individual with self-care, communication skills, socialization, sensory/motor development, reduction/elimination of maladaptive behavior, community living, and mobility.

Transition Services - Services provided to assist students with disabilities as they move from school to adult services and/or employment.

Transitional Assistance - Program that provides up to six months of monthly job retention, transportation allowance, and child care assistance for families that become ineligible for TANF due to earnings.

Transitional Medicaid Benefits - Benefit that provides up to 12 months of Medicaid coverage for families who lose eligibility under the Family Coverage group due to earnings.

Treatment or Therapeutic Foster Care - Out-of-home care by foster parents with specialized training to care for a wide variety of children and adolescents, usually those with significant emotional, behavioral, or social issues or medical needs.

Tribal 638 - Tribal Contract or Compact Health Centers (also called a 638 contract or compact) operated by tribes or tribal organizations and Urban Indian Health Centers that provide outpatient health care programs and facilities that specialize in caring for Native American and Alaska Natives.

Tribal NEW - Tribal Native Employment Works. Tribal equivalent of the Job Opportunities and Basic Skills (JOBS) program; job placement and education program available to Native American TANF recipients.

Tribal TANF - Tribal governments have the option of direct administration of TANF programs. No tribe in North Dakota has yet exercised this option.

Uniform Interstate Family Support Act - Laws enacted at the state level to provide mechanisms for establishing and enforcing child support obligations in intergovernmental cases.

UPA - Either Uniform Parentage Act or Unreimbursed Public Assistance. The **Uniform Parentage Act** refers to laws, based on model legislation drafted by the Uniform Law Commission (ULC), enacted at the state level to provide mechanisms for establishing paternity. **Unreimbursed Public Assistance** refers to money paid in the form of public assistance (for example TANF expenditures) that has not been recovered by retaining assigned child support.

UPL - Upper Payment Limit. Limit placed on Medicaid spending for particular services, most notably hospitals and nursing homes. Medicaid payments to institutional providers cannot exceed what Medicare would pay for the same care. The amount is calculated yearly for private, state-government owned, and non-state government owned facilities. There are different UPLs for different services (hospitals - inpatient and outpatient, nursing homes, psychiatric residential treatment facilities, clinics and intermediate care facilities).

URM - Unaccompanied Refugee Minor. Child between the ages of birth and 18 who enters the United States with refugee immigration status, whose parents are deceased or their

whereabouts unknown, and who is without a family connection. URM youth enter a foster care program specifically administered for their care through a voluntary agency with coordination of the Department. URM foster care meets state licensing requirements.

Vision - Computer system currently used by human service zones to administer some Medicaid cases.

Vocational Development - Program of vocational preparation prior to competitive or extended employment.

Voluntary Paternity Acknowledgment - Simple civil process that may be used by completion and filing of an Acknowledgment of Paternity to legally establish paternity without court involvement.

VTP – Voluntary Treatment Program. Out-of-home treatment provided to youth without parents having to relinquish custody.

VR - Vocational Rehabilitation. Training and employment services provided to individuals with disabilities so that they can become and/or remain employed. Services are designed to assist business owners and employers in developing short and long-term strategies regarding disability-related issues including staffing; education; tapping into financial incentives associated with hiring an individual who has a permanent injury, illness, or impairment; or ensuring accessibility to goods or services.

Vulnerable Adult Protective Services (VAPS) - Program to address the safety of vulnerable adults who are at-risk of harm due to the presence or threat of abuse, neglect or exploitation.

WCHSC - West Central Human Service Center located in Bismarck. (*See HSC definition.*)

WIOA – Workforce Innovation and Opportunity Act. Federal law enacted in 2014 and designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

Xerox - Contractor that hosts North Dakota's Medicaid Management Information System (MMIS) and Pharmacy Point of Sale (POS) system and to provide system operation and maintenance services.

YRBS - Youth Risk Behavioral Survey. Review conducted by the North Dakota Department of Public Instruction to monitor health-risk behaviors among youth and young adults including behaviors that contribute to injuries, tobacco use, alcohol and other drug use, sexual behaviors, dietary behaviors, and physical activity.