

Special Health Services (SHS)
Family Advisory Council Meeting
September 17, 2022

Attendance:	
Family Advisory Council Members	Sarah Carlson, Jessica Dargis, Alakiir Nhial, Trevor Vannett
SHS Division Staff	Jaime Conmy, Tina Feigitsch, Kimberly Hruby, Danielle Hoff, Heather Kapella, Amy Burke, Joyal Meyer
Welcome and Introductions	The Special Health Services Unit Director provided a warm welcome and relayed appreciation for the time devoted for the Family Advisory Council (FAC) meetings and the commitment made by participants to assist the unit in its work throughout the year. Introductions were made.
Last Meeting Follow-Up and Approval of Minutes	<p>Kim reviewed the agenda items for the meeting and reviewed the action items that required follow-up from the January 29, 2022, meeting. These action items were all followed-up on</p> <p>Minutes from the January 2022 meeting were reviewed, and Jaime asked for a motion to approve the minutes. Sarah motioned to accept the minutes. Amy seconded the motion. Motion unanimously carried to accept the meeting minutes as written.</p> <p>The Medical Advisory Council (MAC) Meeting in May 2022 served as the joint meeting for the FAC and MAC this year. Kim asked for a motion to approve the minutes from this meeting. Amy motioned to accept the minutes. Sarah seconded the motion. Motion unanimously carried to accept the meeting minutes as written.</p>
MCH Workplan Activity Update	Heather reviewed the Maternal and Child Health (MCH) priorities and gave updates on the workplan activities occurring for improving adolescent health well-visits. A contract is starting with Dr. Connell and UND Family Medicine Center to travel to the Standing Rock Reservation into the schools and perform the well child visits. Collaboration will also take place with Indian Health Services (IHS). Another contract with the Northern Plains Special Education Unit in the northwestern part of the state will be

	<p>implementing telehealth behavioral health visits in the school setting. Finally, flyers have been developed to share with families. Kim shared the flyer with everyone per the meeting attachments. Heather is also working with the ND Youth Advisory Board to gather feedback on what information could be incorporated into a flyer to target the youth audience themselves.</p> <p>Danielle talked about the Children with Special Health Care Needs (CSHCN) MCH priority of transition from pediatric to adult health care. With the MCH priorities having a 5-year cycle, we are in year 3 of that 5-year cycle starting in October. A major year 3 goal is to help engage school professionals to help promote and educate students on transition. Heather and Danielle worked on tool kits for special education. Other areas that will be in the tool kits are things to help with Individualized Health Plans that can be incorporated into the Individualized Education Plans. Danielle and Heather came up with a PowerPoint on transition that can be used by school personnel or by our SHS staff. Kim also mentioned the contract with Family Voices of ND and the creation of a transition curriculum. This will be geared towards youth and their families. Kim also mentioned the MCH Block Grant Review is scheduled for November 30th.</p>
<p>Family Voices Parent Leadership Institute</p>	<p>Sarah talked about the Parent Leadership Institute that Family Voices puts on. There has not been an institute held in 2 years. This year will be the first one since COVID. It's October 7, 8, & 9 in Edgeley, ND. The food, the lodging, and mileage is paid so there is no cost for families to attend. The things that families learn are how to take care of yourself, all about advocacy, how the state biennial budget works, and what type of impact a family story can make. She shared Julie Beckett's story. Julie passed away last year so she will not be there, but her story will be talked about one person having a huge impact. They have 25 to 30 slots available for families to attend. Jess stated that she plans on attending this institute this year.</p>
<p>SHS Administrative Items</p>	<p>Kim talked about recruitment efforts, and asked for any advice regarding recruitment of new members. Sarah talked about how nice it is to be able to attend the meeting online as it gives her a very flexible</p>

	<p>schedule. She thought about connecting points to reach out to families. Writing a card or getting in touch with them in person might be a new way to approach it. Trevor talked about hybrid meetings might be better. Trevor talked about a different time, a different day, and a place to do an in-person meeting might be beneficial. Kim asked opinions about our January meeting and what we should do in the harsh winter months. Trevor would like a hybrid meeting, Alakiir would like to do online for January, but possibly in May trying hybrid. All members liked the idea of keeping the May meeting as a joint MAC and FAC meeting.</p> <p>Jess talked about going into Bismarck Early Childhood Education Program (BECEP) and recruiting there for families. Trevor asked us to think about meeting on a different day when session starts, since small groups are meeting on Saturdays too. He suggested trying the first Wednesday for January’s meeting.</p> <p>Kim gave update on integration and how that is going. She shared the new organizational chart, and how we will now be reporting to Dirk instead of Dr. Wehbi. She shared that Caprice Knapp from North Dakota Medicaid has resigned, and Krista Fremming will be leading in the interim. The organizational chart will change, but for now it will remain as shown.</p> <p>Danielle talked about the new website: HHS.ND.GOV. She explained the feedback button that is present. As of right now, SHS is not on the new website but the old one is still up and running until further notice.</p>
<p>Closing Remarks/Wrap-Up</p>	<p>Kim talked about how having a family tell their story is powerful and asked if anyone would like to share for our January meeting. Kim shared that the family doesn’t need to be on the council. Sarah said she would be a backup if we do not receive any volunteers</p> <p>Everyone took time to share things with personal and work life updates on behalf of council. Kim shared how she will be taking more of a lead role for MCH. Any other updates will be shared at the next meeting in January.</p>

Upcoming SHS Family Advisory Council Meeting Dates for 2023	<ul style="list-style-type: none">✓ Saturday, January 7, 2023, 9:00 a.m. – 12:00 noon (virtual)✓ Saturday, April 22, 2023, (combined with MAC) (? Hybrid or virtual)✓ Saturday, September 16, 2023, 9:00 a.m. – 12:00 noon (? Hybrid or virtual)