



North Dakota Immunization Information System: COVID-19 Doses Administered Report

The COVID-19 Report provides a printable PDF document of all doses of COVID-19 vaccine administered by a provider site. Dose information included in the report will include doses administered by age group and vaccine series.

How To Run a COVID-19 Doses Administered Report:

1.) The COVID-19 Doses Administered Report is located under the Pandemic Preparedness Reports Report Type in the NDIIS Reports Module.

The screenshot shows the 'Reports' module interface. At the top, there is a 'Reports' header with a 'Help' button. Below this, there are tabs for 'Saved Reports' and 'New Request'. A message states: 'Please select a report type to view the detailed report criteria selection menu.' The 'Report Type' dropdown is set to 'Pandemic Preparedness Reports', and its menu is open, showing options like 'Coverage Rate Reports', 'Pandemic Preparedness Reports' (circled in red), 'Patient Management Reports', 'Provider Inventory Reports', 'School Reports', 'Smallpox Response Reports', and 'Other'. A red arrow points from this menu to the 'Report:' dropdown in the 'Enter Selection' section, which is also set to 'Pandemic Preparedness Reports' and has its menu open. The 'Report:' menu shows 'COVID19 Doses Administered' (circled in red), 'COVID19 Dummy Dose Report', 'COVID19 Provider Inventory', 'COVID19 Recall', 'H1N1 Doses Administered', 'H1N1 Provider Inventory', and 'H1N1 Recall'. Other fields include 'Begin Date', 'End Date', 'Provider' (set to '-- SELECT ONE --'), and 'Validity' (set to 'ALL DOSES'). At the bottom, there are buttons for 'Run Now', 'Run Later', and 'Clear'.

2.) Select **Begin Date** and/or **End Date** to define a time range for doses administered.

a.) The beginning and ending date fields are optional. If there are no dates entered, the report will include all doses of COVID-19 vaccine administered regardless of when they were given.

Note: Doses are updated daily in the system, and will be available for reports from the previous days' administration and earlier dates.

3.) Select your provider site from the **Provider** drop down menu.

a.) The report can only be run for one provider site at a time.

b.) Users will only be able to run the report for the provider site they are currently logged in under. To run the report for a different provider site, the user will need to change their provider site on their NDIIS home page.

Report Type:

Report:

Enter Selection Criteria & Values | Fields Appearing with an Asterisk (*) Are Required.

Begin Date (optional)	<input type="text" value="__/__/__"/>
End Date (optional)	<input type="text" value="__/__/__"/>
* Provider	<input type="text" value="7007 - JIM TEST"/>
Validity	<input type="text" value="ALL DOSES"/>

4.) Users can opt to have the report run for only valid doses or all doses (both valid and invalid) by changing the value in the **Validity** drop-down

Validity

ALL DOSES
ALL DOSES
VALID ONLY

5.) After all fields have been selected, click **Run Now** or **Run Later** to run the report.

6.) Return to the Saved Reports tab to check the status of your report. You may need to hit the **Refresh** button to update the Reports listed. When the status column lists your report as *Completed*, click the **View** button to open your report PDF.

The screenshot shows a web interface titled "Reports" with a "View" button and a "Help" link. Below the header, there are two tabs: "Saved Reports" (selected) and "New Request". The main content area contains two tables. The first table, "Report Name", has columns for "Report Name", "Status", "Request Date", "Request By", and "Seq #". A single row is visible with the report name "COVID-19 Doses Administered", status "Completed", request date "12/14/2020", request by "M. Woinarowicz", and sequence number "00021". The "Completed" status is circled in red. A red arrow points from this status to the "View" button in the second table. The second table, "Selection Criteria", has columns for "Selection Criteria" and "Value(s)". A single row is visible with the selection criteria "Provider" and the value "00044 - NDIIS TRAINING LPHU". Below this table are "View" and "Delete" buttons, with the "View" button circled in red. A "Refresh" button is located to the right of the first table.

Report Name	Status	Request Date	Request By	Seq #
COVID-19 Doses Administered	Completed	12/14/2020	M. Woinarowicz	00021

Selection Criteria	Value(s)
Provider	00044 - NDIIS TRAINING LPHU

The completed report shows the selected report criteria including: beginning and ending dose date (if selected), provider and dose validity. It then lists the total number of doses given by the selected provider by vaccine type and age group, totals for each vaccine and totals for each age group.

Sample COVID-19 Doses Administered Report

COVID19 Doses Administered Report

Printed on 6/9/2023 3:02:03 PM

Provider: 30303 - MHA WHITE SHIELD CLNC

Validity: ALL DOSES

Vaccine Series	< 5	6-11Y	12-18Y	19-49Y	50-64Y	65+	Total
COVID19 (AstraZeneca)	0	0	0	0	0	0	0
COVID19 (Janssen)	0	0	0	0	0	0	0
COVID19 (MDO-Covifenz)	0	0	0	0	0	0	0
COVID19 (Novavax)	0	0	0	0	0	0	0
COVID19 (Sinopharm)	0	0	0	0	0	0	0
COVID19 (Sinovac)	0	0	0	0	0	0	0
COVID19 (unspecified)	0	0	0	0	0	0	0
COVID19 MOD bivalent <6	0	0	0	0	0	0	0
COVID19 MOD bivalent 6+	0	0	3	3	8	4	18
COVID19 Moderna (10 dose)	0	1	4	405	221	133	764
COVID19 Moderna (5 dose)	0	0	0	0	0	0	0
COVID19 Moderna <6	0	0	0	0	0	0	0
COVID19 Moderna 6-11	0	0	0	0	0	0	0
COVID19 Pfizer-PS 12+	0	0	92	3	0	0	95
COVID19 Pfizer-TRIS <5	5	2	0	0	0	0	7
COVID19 Pfizer-TRIS 12+	0	0	3	4	2	0	9
COVID19 Pfizer-TRIS 5-11	0	10	0	0	1	0	11
COVID19 PFR bivalent <5	0	0	0	0	0	0	0
COVID19 PFR bivalent 12+	0	1	2	5	8	7	23
COVID19 PFR bivalent 5-11	0	1	0	0	0	0	1
Totals:	5	15	104	420	240	144	928

Requested On 5/12/2023 By ndsdh-119

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