Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Referral	The ID program is choosing	N/A	The parent requests to	The ID program is	N/A
	to cancel in-person		cancel the in-person intake	choosing to close due to	
	visits/evaluations due to		for the time being due to	concerns with COVID-19.	
	concerns with COVID-19.		concerns with COVID-19. A		
	Parents have been offered		virtual intake and evaluation	In regions with more than	
	a virtual intake and		have been offered, but the	one ID program, the	
	evaluation and have		parent has declined. Intake	DDPM will still offer	
	declined. The DDPM will		has been rescheduled for	families a choice of all ID	
	contact parents to let them		(<i>date</i>). OR Intake has not yet	programs but note which	
	know that the process is on		been rescheduled.	program(s) have closed	
	hold until (specific date for			and when they will	
	this child). Initial date of		The DDPM will ask the	reopen. The DDPM will	
	referral remains in effect		family if they would like to	ensure that the family is	
	and the reason for delay is		proceed with the referral	aware that they can start	
	documented as "family		and discuss virtual	with one program and	
	reason".		evaluations, or if they would	transfer later if they wish.	
			like to withdraw the referral.		
				If a parent chooses to	
			If the family withdraws the	proceed with a closed	
			referral, the initial date of	program, the DDPM will	
			referral becomes date	contact parents to let	
			parent calls back to start	them know that the	
			referral process again.	process is on hold until	
				(specific date for this	
			If the family proceeds with	child). Initial date of	
			the referral, the initial date	referral remains in effect	
			of referral remains in effect	and the reason for delay	
			and the reason for delay is	is documented as "family	
			documented as "family	reason".	
			reason".		
				In a region with only one	
				ID program, the DDPA will	
				contact the Part C	
				Coordinator to discuss	
				referral process until the	
				program reopens.	

North Dakota Infant Development Documentation Guidance- COVID-19 This guidance is valid only until the North Dakota State of Emergency (Executive Order 2020-03) is rescinded.

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Referral, cont.	Ex. Johnny Anderson was		Ex. Johnny Anderson was	Ex. Johnny Anderson was	
	referred on 3/18/20. The ID		referred on 3/18/20. Mom	referred on 3/18/20. One	
	program chose to stop in-		calls and asks to hold off on	ID program chose to close	
	person visits on 3/20/20		intake. The DDPM asks	on 3/20/20 due to	
	due to concerns with		mom if she would like to	concerns with COVID-19	
	COVID-19 in the area. A		proceed with the referral	in the area. The region	
	virtual intake and		and discuss virtual	has other ID programs.	
	evaluation were offered,		evaluations, or if she would	The DDPM will inform the	
	but the family declined.		like to withdraw the referral.	family of their choices of	
	The DDPM will contact the		Mom decides to withdraw	ID programs, noting that	
	family to let them know		the referral. DDPM instructs	the program that is closed	
	that Tommy's El process		the family to call back when	and when they will	
	will begin on 4/14/20. The		they are ready to begin	reopen. The DDPM will	
	DDPM will write the		services. DDPM makes note	also inform the family that	
	following admin note:		in referral folder: <i>"Parent</i>	if they start with one	
	"DDPM contacted the		called and asked to cancel	provider, they do have the	
	family on 3/20/20 to		intake due to concerns with	right to change to a	
	inform them that the ID		COVID-19. Parent will call	different provider at any	
	program had stopped		back when they are ready to	time. Parents chose the	
	regular visits due to COVID-		resume process." Parent	program that is closed.	
	19 concerns in the area.		calls back on 4/20/20 ready		
	Parents declined a virtual		to resume the process.	The DDPM will write the	
	intake and evaluation. The		Initial date of referral	following admin note:	
	intake and initial		becomes 4/20/20.	"DDPM contacted the	
	evaluation is rescheduled			family on 3/20/20 to	
	for 4/14/20." Initial date of			provide program options,	
	referral remains 3/18/20.			including the closed	
				program. Dad chose to	
				pursue the referral with	
				the closed program. The	
				program will open again	
				on 4/20/20." Initial date	
				of referral remains	
				3/18/20.	

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Initial Evaluation	ID program chose to cancel evaluation due to concerns with COVID-19. Evaluation rescheduled to (<i>date</i>). OR Evaluation not rescheduled at this point. Initial date of referral remains in effect.	N/A	Parent chose to cancel evaluation due to (concerns with COVID-19, family member sick with COVID-19, family member's school closed, other reason). Evaluation rescheduled to (date). OR Evaluation not rescheduled at this point. Initial date of referral remains in effect.	ID program is closed due to concerns with COVID- 19 in the area. Evaluation rescheduled to (date). OR Evaluation not rescheduled at this point. Initial date of referral remains in effect .	N/A
	Ex. Susie Jones was referred on 3/10/20. Initial evaluation was scheduled for 3/20/20. The ID program has chosen to cancel the evaluation due to concerns with COVID-19 as Susie lives in a city that has a confirmed case of COVID-19. The ID program will write the following admin note: <i>"Happy Town EI chose to cancel evaluation due to concerns with COVID-19 in the area.</i> <i>Evaluation is rescheduled</i> <i>for April 14, 2020."</i> The initial date of referral remains 3/10/20.		Ex. Susie Jones was referred on 3/10/20. The initial evaluation was scheduled for 3/20/20. Mom called and asked that they cancel it because her older child's school is closed due to concerns with COVID-19. Mom doesn't want to reschedule at this point. The ID program will write the following admin note: "Susie's mom chose to cancel the initial evaluation because her older child's school is closed due to concerns with COVID-19. Mom does not want to reschedule at this point." The initial date of referral remains 3/10/20.	Ex. Susie Jones was referred on 3/10/20. The initial evaluation was scheduled for 3/20/20. The ID program has chosen to close the program due to concerns with COVID-19 in the area. The evaluation has not been rescheduled at this point. The ID program will write the following admin note: <i>"Happy Town El is closed from 3/19/20- 3/27/20 due to concerns about COVID-19 in the area. The evaluation has not been rescheduled at this point." The initial date of referral remains 3/10/20.</i>	

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Initial IFSP	ID program chose to cancel initial IFSP due to concerns with COVID-19. Initial IFSP rescheduled to (<i>date</i>). OR Initial IFSP not rescheduled at this point. Initial date of referral remains in effect.	N/A	Parent chose to cancel initial IFSP due to (concerns with COVID-19, family member sick with COVID-19, family member's school closed, other reason). IFSP rescheduled to (date). OR Evaluation not rescheduled at this point. Initial date of referral remains in effect.	ID program is closed due to concerns with COVID- 19 in the area. IFSP rescheduled to (date). OR IFSP not rescheduled at this point. Initial date of referral remains in effect .	N/A
	Ex. Alex Lopez was referred on 3/10/20. Initial IFSP was scheduled for 3/20/20. The ID program has chosen to cancel the IFSP due to concerns with COVID-19 as Susie lives in a city that has a confirmed case of COVID- 19. The ID program will write the following admin note: <i>"Happy Town EI chose to cancel IFSP due to concerns with COVID-19 in the area. Evaluation is rescheduled for April 14, 2020."</i> The initial date of referral remains 3/10/20.		Ex. Alex Lopez was referred on 3/10/20. The initial IFSP was scheduled for 3/20/20. Mom called and asked that they cancel it because her older child's school is closed due to concerns with COVID- 19. Mom doesn't want to reschedule at this point. The ID program will write the following admin note: <i>"Alex's dad chose to cancel the initial IFSP because his older child's school is closed due to concerns with COVID- 19. Dad does not want to reschedule at this point."</i> The initial date of referral remains 3/10/20.	Ex. Alex Lopez was referred on 3/10/20. The initial IFSP was scheduled for 3/20/20. The ID program has chosen to close the program due to concerns with COVID-19 in the area. The IFSP has not been rescheduled at this point. The ID program will write the following admin note: <i>"Happy Town EI is closed from 3/19/20-</i> <i>3/27/20 due to concerns about COVID-19 in the area. The IFSP has not been rescheduled at this point."</i> The initial date of referral remains 3/10/20.	

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Review	ID program chose to cancel periodic review due to concerns with COVID-19. Periodic review rescheduled to (<i>date</i>). OR Periodic review not rescheduled at this point. Original review date remains in effect.	N/A	Parent chose to cancel periodic review due to (concerns with COVID-19, family member sick with COVID-19, family member's school closed, other reason). Periodic review rescheduled to (date). OR Periodic review not rescheduled at this point. Original review date remains in effect.	ID program is closed due to concerns with COVID- 19 in the area. Periodic review rescheduled to (date). OR Periodic review not rescheduled at this point. Original review date remains in effect.	N/A
	Ex. Timmy Thompson has a review due on 3/25/20. The review is scheduled for 3/20/20. The ID program has chosen to cancel home visits due to concerns with COVID-19 as Timmy lives in a city that has a confirmed case of COVID-19. The ID program will write the following admin note: <i>"Happy Town EI chose to cancel review meeting due to concerns with COVID-19 in the area. Review meeting is rescheduled for April 6, 2020."</i> The original review due date remains 3/25/20.		Ex. Timmy Thompson has a review due on 3/25/20. The review is scheduled for 3/20/20. Mom called and asked that they cancel it because her older child's school is closed due to concerns with COVID-19. Mom doesn't want to reschedule at this point. The ID program will write the following admin note: <i>"Timmy's mom chose to</i> cancel the review meeting because her older child's school is closed due to concerns with COVID-19. Mom does not want to reschedule at this point." The original review due date remains 3/25/20.	Ex. Timmy Thompson has a review due on 3/25/20. The review is scheduled for 3/20/20. The ID program has chosen to close the program due to concerns with COVID-19 in the area. The periodic has not been rescheduled at this point. The ID program will write the following admin note: <i>"Happy Town EI is closed from 3/19/20-3/27/20 due to concerns about COVID-19 in the area. The periodic review has not been rescheduled at this point." The original review due date remains 3/25/20.</i>	

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Annual	ID program chose to cancel		Parent chose to cancel	ID program is closed due	
IFSP/Assessment	annual IFSP due to		annual IFSP due to (concerns	to concerns with COVID-	
	concerns with COVID-19.		with COVID-19, family	19 in the area. Annual	
	Annual IFSP rescheduled to		member sick with COVID-19,	IFSP rescheduled to	
	(<i>date</i>). OR Annual IFSP not		family member's school	(date). OR Annual IFSP not	
	rescheduled at this point.		closed, other reason).	rescheduled at this point.	
	Original IFSP date remains		Annual IFSP rescheduled to	Original IFSP date	
	in effect.		(<i>date</i>). OR Annual IFSP not	remains in effect.	
			rescheduled at this point.		
			Original IFSP date remains		
			in effect.		
	Ex. June Anderson has an		Ex. June Anderson has an	Ex. June Anderson has an	
	annual IFSP due on		annual IFSP due on 3/23/20.	annual IFSP due on	
	3/23/20. The IFSP is		The IFSP is scheduled for	3/23/20. The IFSP is	
	scheduled for 3/19/20. The		3/19/20. Mom called and	scheduled for 3/19/20.	
	ID program has chosen to		asked that they cancel it	The ID program has	
	cancel home visits due to		because her older child's	chosen to close the	
	concerns with COVID-19 as		school is closed due to	program due to concerns	
	June lives in a city that has		concerns with COVID-19.	with COVID-19 in the	
	a confirmed case of COVID-		Mom doesn't want to	area. The IFSP has not	
	19. The ID program will		reschedule at this point. The	been rescheduled at this	
	write the following admin		ID program will write the	point. The ID program will	
	note: "Happy Town El		following admin note:	write the following admin	
	chose to cancel IFSP		<i>"June's mom chose to cancel</i>	note: "Happy Town El is	
	meeting due to concerns		the IFSP meeting because	closed from 3/19/20-	
	with COVID-19 in the area.		her older child's school is	3/27/20 due to concerns	
	IFSP meeting is rescheduled		closed due to concerns with	about COVID-19 in the	
	for April 6, 2020." The		COVID-19. Mom does not	area. The IFSP has not	
	original IFSP due date		want to reschedule at this	been rescheduled at this	
	remains 3/23/20.		point." The original IFSP	point." The original IFSP	
			due date remains 3/23/20.	due date remains	
				3/23/20.	

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
2.7 Meeting/2.9 Meeting	ID program chose to cancel 2.7 Meeting due to concerns with COVID-19. 2.7 Meeting rescheduled to (<i>date</i>). OR 2.7 Meeting not rescheduled at this point. Original 2.7 Meeting due date remains in effect.	The school program has chosen to cancel all visits for Early Childhood Special Education due to concerns with COVID-19. 2.9 Meeting rescheduled to (<i>date</i>). OR 2.9 Meeting not rescheduled at this point. Original 2.9 Meeting due date remains in effect.	Parent chose to cancel 2.9 Meeting due to (concerns with COVID-19, family member sick with COVID-19, family member's school closed, other reason). Periodic review rescheduled to (date). OR 2.9 Meeting not rescheduled at this point. Original 2.9 Meeting due date remains in effect.	ID program is closed due to concerns with COVID- 19 in the area. 2.7 Meeting rescheduled to (<i>date</i>). OR 2.7 Meeting not rescheduled at this point. Original 2.7 Meeting due date remains in effect.	The school program is closed due to concerns about COVID-19. 2.7 Meeting is rescheduled to (<i>date</i>). OR 2.7 Meeting not rescheduled at this point. Original 2.7 Meeting due date remains in effect.
	Ex. Lily Begonia has a 2.7 Meeting due on 3/30/20. The 2.7 Meeting is scheduled for 3/27/20. The ID program has chosen to cancel home visits due to concerns with COVID-19 as Lily lives in a city that has a confirmed case of COVID- 19. The ID program will write the following admin note: <i>"Happy Town EI chose to cancel 2.7 meeting due to concerns with</i> <i>COVID-19 in the area. 2.7</i> <i>meeting is rescheduled for</i> <i>April 4, 2020."</i> The original 2.7 due date remains 3/27/20.	Ex. Paul Hosta has a 2.9 Meeting due on 3/24/20. The 2.9 Meeting is scheduled for 3/20/20. The local Special Education Unit, North Pole Special Education, has chosen to cancel all visits to ECSE/Head Start families due to concerns with COVID-19. The meeting has been rescheduled for 4/3/20. The ID program will write the following admin note: <i>"North</i> <i>Pole Special Education Unit</i> <i>has canceled all visits to ECSE</i> <i>families due to concerns with</i> <i>COVID-19. The 2.9 meeting</i> <i>scheduled for 3/20/20 has</i> <i>been rescheduled for</i> <i>4/3/20."</i> The original 2.9 due date remains 3/30/20.	Ex. Paul Hosta has a 2.9 Meeting due on 3/24/20. The 2.9 Meeting is scheduled for 3/20/20. Grandpa called and asked that they cancel it because his older child's school is closed due to concerns with COVID-19. Grandpa doesn't want to reschedule at this point. The ID program will write the following admin note: "Paul's Grandpa chose to cancel the 2.9 meeting because his older child's school is closed due to concerns with COVID-19. Grandpa does not want to reschedule at this point." The original 2.9 due date remains 3/24/20.	Ex. Lily Begonia has a 2.7 Meeting due on 3/30/20. The 2.7 Meeting is scheduled for 3/27/20. The ID program has chosen to close the program due to concerns with COVID-19 in the area. The 2.7 Meeting has not been rescheduled at this point. The ID program will write the following admin note: <i>"Happy Town EI is closed from 3/19/20- 3/27/20 due to concerns about COVID-19 in the area. The 2.7 Meeting has not been rescheduled at this point." The original 2.7 due date remains 3/27/20.</i>	Ex. Lily Begonia has a 2.7 Meeting due on 3/30/20. The 2.7 Meeting is scheduled for 3/27/20. North Pole Special Education Unit has chosen to close due to concerns with COVID-19 in the area. The 2.7 Meeting has not yet been rescheduled. The ID program will write the following admin note: "North Pole Special Education is closed from 3/19/20-3/27/20 due to concerns about COVID-19 in the area. The 2.7 Meeting has not been rescheduled at this point." The original 2.7 due date remains 3/27/20.

Event	ID Program Cancellation	Childcare Program	Parent Cancellation	ID Program Closure	Childcare Program
		Cancellation			Closure
Home	ID program has chosen to	Childcare has chosen to close	The parent has chosen to	ID program closed due to	Childcare has closed due
Visits/Consults	cancel in-person home	to outside visitors due to	cancel in-person home visits	concerns with COVID-19	to concerns with COVID-
	visits due to concerns with	concerns with COVID-19. The	due to concerns with COVID-	in the area.	19. The ID program has
	COVID-19 in the area. The	ID program has offered the	19 in the area. The ID		offered the family the
	ID program has offered the	family the option of home	program has offered the		option of home visits at
	family the option of	visits at the family home, but	family the option of		the family home, but the
	telephone calls for the	the family has declined. OR	telephone calls for the visits,		family has declined. OR
	visits, but the family has	The ID program has offered	but the family has declined.		The ID program has
	declined. OR The ID	the family the option of	OR The ID program has not		offered the family the
	program has not offered	telephone calls for the visits,	offered the family the		option of telephone calls
	the family telephone calls	but the family has declined.	option of telephone calls for		for the visits, but the
	for the visits.		the visits.		family has declined.
	Ex. Nathan Apples has 4	Ex. Sharon Clementine has 2	Ex. Nathan Apples has 4	Ex. Nathan Apples has 4	Ex. Sharon Clementine has
	home visits scheduled for	visits scheduled at her	home visits scheduled for	home visits scheduled for	2 visits scheduled at her
	the next two weeks. The ID	childcare center over the	the next two weeks. The ID	the next two weeks. The	childcare center over the
	program has offered the	next two weeks. The	program has not offered the	ID program has closed	next two weeks. The
	family the option to have	childcare center is not	family the option of having	due to concerns with	childcare center is closed
	the visits over the phone,	allowing any outside visitors	telephone visits. The ID	COVID-19 in the area. The	from 3/16/20-3/27/20.
	but the family has declined.	to enter the center. The ID	program will write the	ID program will write the	The ID program offered to
	The ID program will write	program offered to have the	following admin note:	following admin note:	have the visits at the
	the following admin note:	visits at the family home or	"Nathan's dad has cancelled	"Happy Time EI is closed	family home or over the
	"Happy Time El has	over the phone, but the	visits due to concerns with	from 3/16/20-3/20/20	phone, but the family
	canceled in-person home	family declined. The ID	COVID-19 in the area. Happy	due to concerns with	declined. The ID program
	visits due to concerns with	program will write the	Time EI has not offered the	COVID-19 in the area.	will write the following
	COVID-19 in the area.	following admin note:	family telephone visits as it	Regular in-person visits	admin note: "Sharon's
	Nathan's father declined	"Josie's Childcare has stopped	is not appropriate for the	will resume on 4/23/20."	childcare is closed due to
	phone visits for the next	allowing any outside visitors	family at this time. Regular		concerns with COVID-19.
	two weeks. Regular in-	into the center due to	in-person visits will resume		The family was offered
	person visits will resume on	concerns with COVID-19. The	on 4/6/20."		their choice of in-person
	4/6/20."	family was offered their			or telephone home visits
		choice of in-person or			but declined. Regular in-
		telephone home visits but			person visits at the
		declined. Regular in-person			childcare will resume on
		visits at the childcare will			4/30/20."
		resume on 4/6/20."			

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Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Initial Consult	ID program has chosen to	N/A	The parent has chosen to	ID program closed due to	N/A
	cancel in-person consults		cancel the initial consult due	concerns with COVID-19	
	due to concerns with		to concerns with COVID-19	in the area. Initial consult	
	COVID-19 in the area. The		in the area. The ID program	due date remains in	
	ID program has offered the		has offered the family the	effect.	
	family the option of a		option of a telephone call		
	telephone call for the		for the consult, but the		
	consult, but the family has		family has declined. OR The		
	declined. OR The ID		ID program has not offered		
	program has not offered		the family the option of a		
	the family the option of a		telephone call for the		
	telephone call for the		consult. Initial consult due		
	consult. Initial consult due		date remains in effect.		
	date remains in effect.				
	Ex. Nathan Apples has an		Ex. Nathan Apples has an	Ex. Nathan Apples has an	
	initial PT consult due by		initial PT consult due by	initial PT consult due by	
	4/2/20. The consult is		4/2/20. The consult is	4/2/20. The consult is	
	scheduled for 3/23/20. The		scheduled for 3/23/20. The	scheduled for 3/23/20.	
	ID program has offered the		ID program has not offered	The ID program has closed	
	family the option to have		to have the consult over the	due to concerns with	
	the initial consult over the		phone as it would not be	COVID-19 in the area. The	
	phone, but the family has		appropriate. The ID	ID program will write the	
	declined. The ID program		program will write the	following admin note:	
	will write the following		following admin note:	"Happy Time EI is closed	
	admin note: "Happy Time		"Nathan's dad has canceled	from 3/16/20-3/20/20	
	EI has canceled the initial		the initial PT consult for	due to concerns with	
	PT consult for 3/23/20 due		<i>3/23/20 due to concerns</i>	COVID-19 in the area. The	
	to concerns with COVID-19		with COVID-19 in the area.	initial PT consult	
	in the area. Nathan's father		Happy Time El has not	scheduled for 3/23/20 has	
	declined a phone consult.		offered the family telephone	been rescheduled for	
	The consult has been		visits as it is not appropriate	4/1/20." Initial PT	
	rescheduled for 4/1/20."		for the family. The consult	consult due date remains	
	Initial PT consult due date		has been rescheduled for	4/2/20.	
	remains 4/2/20.		4/1/20." Initial PT consult		
			due date remains 4/2/20.		

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Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Exit AEPS	ID program has chosen to	N/A	Parent has asked to cancel	ID program closed due to	N/A
	cancel in-person visits due		the in-person exit AEPS due	concerns with COVID-19	
	to concerns with COVID-19		to concerns with COVID-19	in the area. Exit AEPS due	
	in the area. The ID program		in the area. The ID program	date remains in effect.	
	has offered the family the		has offered the family the		
	option of a telephone call		option of a telephone call		
	for the exit AEPS, but the		for the exit AEPS, but the		
	family has declined. OR The		family has declined. OR The		
	ID program has not offered		ID program has not offered		
	the family the option of a		the family the option of a		
	telephone call for the exit		telephone call for the exit		
	AEPS. Exit AEPS due date		AEPS. Exit AEPS due date		
	remains in effect.		remains in effect.		
	Ex. Reza Pilcher has an exit		Ex. Reza Pilcher has an exit	Ex. Reza Pilcher has an	
	AEPS due by $4/2/20$. The		AEPS due by $4/2/20$. The exit	exit AEPS due by $4/2/20$.	
	exit AEPS is scheduled for		AEPS is scheduled for	The exit AEPS is scheduled	
	3/23/20. The ID program		3/23/20. The ID program has	for 3/23/20. The ID	
	has offered the family the		offered the family the	program is closed from	
	option to conduct the exit		option to conduct the exit	3/16/20-3/27/20. The ID	
	AEPS over the phone, but		AEPS over the phone, but	program will write the	
	the family has declined.		the family has declined. The	following admin note:	
	The ID program will write		ID program will write the	"Happy Time El is closed	
	the following admin note:		following admin note:	from 3/16/20-3/27/20	
	"Happy Time El has		"Reza's grandmother has	due to concerns with	
	canceled the exit AEPS on		canceled the exit AEPS on	COVID-19 in the area. The	
	3/23/20 due to concerns		3/23/20 due to concerns	exit AEPS scheduled for	
	with COVID-19 in the area.		with COVID-19 in the area.	3/23/20 has been	
	Reza's grandma declined a		Reza's grandma declined a	rescheduled for 4/1/20."	
	phone exit AEPS. The exit		phone exit AEPS. The exit	Exit AEPS due date	
	AEPS has been rescheduled		AEPS has been rescheduled	remains 4/2/20.	
	for 4/1/20." Exit AEPS due		for 4/1/20." Exit AEPS due		
	date remains 4/2/20.		date remains 4/2/20.		

ACTIVITY	DESCRIPTION OF PAY POINT	PERSONNEL QUALIFICATIONS	PRODUCT
Evaluation/Assessment	ALL THE REQUIREMENTS OF THE ORIGINAL PAY	At a minimum, have a Bachelor's degree and	Completed
 Initial Evaluation* 	POINT REMAIN.	license to practice in the state of ND, with	Evaluation Report,
Initial Assessment		preference given to those with coursework,	Assessment
Annual Assessment	Initial Evaluations may not be conducted over	practicum and experience with infants and	Report and child
Transition-Joint	the phone. It must be conducted via a	toddlers with disabilities and their families.	outcome tool
Assessment*	videoconferencing platform or in-person.		completed in
• Exit Child Outcome Tool		Core Evaluation/Assessment Team members:	THERAP.
	Transition-Joint Assessment may be conducted	Occupational Therapist	
	over the phone or via a secure videoconferencing	Physical Therapist	
	system in accordance with IDEA Part B guidance.	Speech-Language Pathologist	
		Early Childhood Special Educator	
	Annual Evaluation/assessment may be	Social Worker	
	conducted over the phone or via a secure		
	videoconferencing system. During the COVID-19		
	nationwide public health emergency, providers		
	may, in good faith, provide services using		
	technology that is not compliant with HIPAA,		
	provided it is non-public facing.		
	Only assessments/evaluations that are criterion-		
	referenced and include parents report in the		
	administration protocol may be used. This means		
	that norm-referenced assessments may not be		
	used for phone or videoconference assessments.		
	The AEPS is a criterion-referenced assessment.		
	If the family declines a remote evaluation or		
	assessment, or the program feels it is not		

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appropriate to provide a remote evaluation or		
assessment, this must be documented according		
to the documentation guidance above.		
DESCRIPTION OF PAY POINT	PERSONNEL QUALIFICATIONS	PRODUCT
ALL THE REQUIREMENTS OF THE ORIGINAL PAY	At a minimum, have a Bachelor's degree and	Completed IFSP
POINT REMAIN.	license to practice in the state of ND, with	Document in
	preference given to those with coursework,	Therap that meets
IFSP Development/Update may be conducted	practicum and experience with infants and	0-3 Checklist
over the phone or via a secure videoconferencing	toddlers with disabilities and their families:	requirements.
system. During the COVID-19 nationwide public	Social Work	
health emergency, providers may, in good faith,	Speech-Language Pathology	For any type of
provide services using technology that is not	Occupational Therapy	review, the review
compliant with HIPAA, provided it is non-public	Physical Therapy	must be attached
facing.	Nursing	to the IFSP, or
		embedded into
If the family declines a remote IFSP, or the		the IFSP in Therap
program feels it is not appropriate to provide a		
remote IFSP, this must be documented according		
to the documentation guidance above.		
DESCRIPTION OF PAY POINT	PERSONNEL QUALIFICATIONS	PRODUCT
ALL THE REQUIREMENTS OF THE ORIGINAL PAY	At a minimum, have a Bachelor's degree and	Documentation,
POINT REMAIN.	license to practice in the state of ND, with	including the date
	preference given to those with coursework,	of Home Visit,
Home Visits may be conducted over the phone	practicum and experience with infants and	must be available
or via a secure videoconferencing system. During	toddlers with disabilities and their families:	in child's file.
the COVID-19 nationwide public health	Social Work	
emergency, providers may, in good faith,	Speech-Language Pathology	
provide services using technology that is not	 Occupational Therapy 	
	 assessment, this must be documented according to the documentation guidance above. DESCRIPTION OF PAY POINT ALL THE REQUIREMENTS OF THE ORIGINAL PAY POINT REMAIN. IFSP Development/Update may be conducted over the phone or via a secure videoconferencing system. During the COVID-19 nationwide public health emergency, providers may, in good faith, provide services using technology that is not compliant with HIPAA, provided it is non-public facing. If the family declines a remote IFSP, or the program feels it is not appropriate to provide a remote IFSP, this must be documented according to the documentation guidance above. DESCRIPTION OF PAY POINT ALL THE REQUIREMENTS OF THE ORIGINAL PAY POINT REMAIN. Home Visits may be conducted over the phone or via a secure videoconferencing system. During 	assessment, this must be documented according to the documentation guidance above.PERSONNEL QUALIFICATIONSALL THE REQUIREMENTS OF THE ORIGINAL PAY POINT REMAIN.At a minimum, have a Bachelor's degree and license to practice in the state of ND, with preference given to those with coursework, practicum and experience with infants and toddlers with disabilities and their families:IFSP Development/Update may be conducted over the phone or via a secure videoconferencing system. During the COVID-19 nationwide public health emergency, providers may, in good faith, provide services using technology that is not compliant with HIPAA, provided it is non-public facing.At a minimum, have a Bachelor's degree and license to practice in the state of ND, with preference given to those with coursework, practicum and experience with infants and toddlers with disabilities and their families:If the family declines a remote IFSP, or the program feels it is not appropriate to provide a remote IFSP, this must be documented according to the documentation guidance above.Nursing Early Childhood Special Education Special EducationALL THE REQUIREMENTS OF THE ORIGINAL PAY POINT REMAIN.At a minimum, have a Bachelor's degree and license to practice in the state of ND, with preference given to those with coursework, practicum and experience with infants and toddlers with disabilities and their families:

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	If the family declines a remote home visit, or the program feels it is not appropriate to provide a remote visit, this must be documented according to the documentation guidance above.	 Early Childhood Special Education Early Childhood Education Special Education 	
ΑCTIVITY	DESCRIPTION OF PAY POINT	PERSONNEL QUALIFICATIONS	PRODUCT
Consultation	ALL THE REQUIREMENTS OF THE ORIGINAL PAY POINT REMAIN.	At a minimum, have a Bachelor's degree and license to practice in the state of ND, with preference given to those with coursework,	Consultation Report attached to IFSP in Therap
	 IFSP Development/Update may be conducted over the phone or via a secure videoconferencing system. During the COVID-19 nationwide public health emergency, providers may, in good faith, provide services using technology that is not compliant with HIPAA, provided it is non-public facing. If the family declines a remote consultation or the program does not feel it is appropriate to provide a remote consultation, this must be documented according to the documentation guidance above. 	practicum and experience with infants and	

The Pay Points can be found here, beginning on page 8: <u>https://www.nd.gov/dhs/services/disabilities/earlyintervention/stateguidelines/personnel-</u> <u>qualifications.pdf</u>

Additional information on HIPAA and telehealth compliance can be found here: <u>https://www.hhs.gov/hipaa/for-professionals/special-topics/emergency-preparedness/notification-enforcement-discretion-telehealth/index.html</u>

According to the document "QUESTIONS AND ANSWERS ON PROVIDING SERVICES TO CHILDREN WITH DISABILITIES DURING THE CORONAVIRUS DISEASE 2019 OUTBREAK" from OSEP dated 3.12.20, if an ID Program's office is open, the program is responsible for continuing to provide services to families. If the office is closed, services are not required to be provided. Once the office reopens, the service coordinator (DDPM) and PEIP must discuss whether it is necessary to update the child's IFSP and services and hold an IFSP meeting as appropriate.

North Dakota Infant Development Documentation Guidance- COVID-19 This guidance is valid only until the North Dakota State of Emergency (Executive Order 2020-03) is rescinded.