FACILITY IMPROVEMENT GRANT WORKSHEET
NORTH DAKOTA DEPARTMENT OF HEALTH AND HUMAN SERVICES
EARLY CHILDHOOD SECTION

Contact Name	HHS License #
Growing Futures Organization Name	Organization ID

Minimum and Maximum Grant Size by Provider Type:

$500 - $20,000 HHS Licensed Center (75 or more children)

$500 - $10,000 HHS Licensed Center (up to 74 children)

$500 - $5,000 HHS Licensed Family, Group, Preschool or School Age Program

*HHS reserves the right to award up to 25% more to programs as emergency relief for flood, fire or other natural disaster resulting in facility damage.

- This form must be uploaded into your grant application along with before pictures of items you intend to repair or replace, and if making new improvements where the items you are going to be purchasing will be added to your program.
- The total requested amount (Grand Total) in this form cannot exceed your grant size by provider type. If amount requested exceeds the maximum award category, Grant Administrator(s) will use their discretion to process the grant.

My program rents or leases space.   Yes   No

The following items are a list of allowable items. Use the table below to tell us which facility improvements you plan to complete with these grant funds.

= Requests may not exceed 50% of the estimated costs for programs that are HHS licensed Family Child Care or Group Child Care in a Home.

Eligible Improvement			
Check Requested Items	Items	Estimated amount	Requested amount
	Abatement: Asbestos/Lead/Mold/Radon Reducing or eliminating asbestos, mold or radon		
	Appliances and Heating, Venting, Air Conditioning Purchase or repair of appliances - Eligible appliances include refrigerator, freezer, stove, dishwasher, microwave, water cooler, washer, dryer, humidifier, dehumidifier, air purifier, furnace, air conditioner, water heater, heat pump, gas boiler, bipolar ionization, and reverse osmosis.		

Check Requested Items	Items	Estimated amount	Requested amount
	Asphalt/Concrete/Driveway/Parking Lot/Patio/Sidewalk Addition of a small turn-around space in a driveway for safety purposes not larger than a standard parking space in which cars may back into to turn around, fill of minor cracks and/or potholes in parking lot, driveway, or apron if posing health/safety risk, restriping stall(s) in parking lot. Mud jacking or griding small area to repair tripping hazard; creating a pathway in a play space.		
	Bathrooms Adding a child-care specific bathroom or repair of damaged items in a bathroom used by child care program including toilets, handwashing sink, vanity, faucets, flooring *Not Eligible: Mirrors, showers, shower heads, shower inserts, tubs, tub enclosures, replacement of light fixtures for style, decorative upgrade or aesthetic purposes (damage must be documented)*		
	Ceilings and Internal Walls Repair/replace drywall or ceiling tiles to repair damage in child care program space, including paint, paint supplies and hiring a painter		
	Decks/Porches/Patios Add additional protective spindles/panels on deck if spaced too far apart, adding stairs where none exist if needed as a fire exit *Not eligible: Staining, painting, refinishing or demolishing decks, patios or porches; replacing deck or patio flooring, railing, spindles; enclosing or screening deck, patio, sun room or porch*		
	Doors Repair/replace damaged internal door or external door and/or screen/storm door, standard lock and or hardware due to damage; replacing door to attached garage to meet fire code. *Not eligible: garage doors (neither roll-up nor service doors); upgrading doors or hardware for decorative/aesthetic purposes;*		
	Drain Tile and External Drainage Install drain tile and/or sump pump for health/safety of child care program area.		
	Egress Window Convert existing window to egress window for easier escape, add stairs and rails to access fire escape or egress more easily		
	Fences Purchase or repair fence that is functionally designed for child safety in the child care play space and/or around pools/water sources *Not eligible: any portion installed beyond the child care program play area; any type of fence with gaps that allow children to go under, over or through including but not limited to split rail and corral fences; decorative fencing not functionally designed for child safety*		

Check Requested Items	Items	Estimated amount	Requested amount
	Fire Escape and Exit Adding or replacing damaged fire escape ladder, adding or minor repair of wood steps for fire exit, adding handrails on steps where none previously existed and enclosing stair risers if more than three steps are required		
	Fire Suppression/Hazard Detection Alarms Adding or replacing lead content detector, fire, radon, or carbon dioxide (Co2) alarms and fire extinguishers; repairing/installing an indoor sprinkler/fire suppression system within the child care program area when required by Fire Marshall		
	Fireplaces/Heat Sources Install screens/covers or partitions to protect children from fireplaces, heaters and/ or wood-burning stoves *Not eligible: Adding fireplaces or any portable, free-standing heat source*		
	Flooring Adding or replacing permanent floor covering due to damage in areas where children are regularly present, interior concrete sealing in licensed space *Not eligible: Area rugs, throw rugs, play mats, classroom rugs; repair or replacement of subfloor or foundation; in-floor heat; replacement of permanent floor covering in good condition for updates/aesthetic purposes, no wood stamping to floors of any kind including concrete.*		
	Furniture/furnishings Child care program furniture (cribs, crib mattresses, pack-n-plays, cots, changing tables, child sized table and chairs, shelves/cabinets, cubbies, high chairs, portable sink, etc.) *Not Eligible:* • *Adult-size furniture not specifically allowed including but not limited to couches, stuffed chairs, recliners, rocking chairs, occasional tables, decorative furniture, beds, dressers, full-size picnic table* • *Bean bag chairs* • *Infant bouncer/exersaucer.* • *Climbers/Climbing Equipment* • *Car seats* • *Wall hangings including mirrors* • *Tables with built in seats* • *Rugs: Area rugs, throw rugs, play mats, classroom rugs* • *Linens/Bins: Supplies including linens, sheets, changing table/pack-n-play covers, bins/baskets including those used with storage cubbies, storage bins, waste baskets*		
	Natural Playscapes Enhancing the natural landscape and vegetation to bring nature to children's daily outdoor play and learning environment. For ideas, visit: https://rustykeeler.com/inspiration/ *Not Eligible: Playsets*		

Check Requested Items	Items	Estimated amount	Requested amount
	Outdoor shade Adding or replacing outdoor shade canopy in the playground area		
	Panels Adding or replacing permanent separation panels to reduce the spread of germs in child care spaces or in parent drop-off locations, adding/replacing sound-proofing acoustic panels		
	Plumbing Repair or replace leaking pipes or drainage issues. Installation of handwashing sinks		
	Roofing Repair roofs to address leaking and mold. Repair of gutters and downspouts		
	Security/Camera Systems Adding or replacing building security systems *Not Eligible: Monthly subscription*		
	Storage Sheds Small, prefabricated storage sheds or resin shed kits that do not require tools for assembly, dedicated to child care program for outdoor equipment no larger than 120 square feet (10x12)		
	Total		

Please outline your intended project; include all projects/items and project timelines. *All projects must be completed by Dec. 31, 2024.

How will this request for facility improvement funding support specific safety, licensure, and best practice standards?

Will the grant pay for the entire project, or will you use additional resources to complete your facility improvement project?

Yes, this grant will cover the entire project

No, this grant will not cover the entire project. Describe the additional resources you will use to complete the project.

Print Name

Signature

Date