

CHINS Workgroup update to Children's Cabinet

Kristen Hasbargen, Director of Zone
Operations, DHS

Co-Chair of CHINS workgroup

Collaboration with Josh Weber and Jacob-
Agus Kleinman, Council on State Governments

Children in Need of Services

Required Representation	Member	Organization	Email Address
Dept of Human Services (1)	Kristen Harsbargen (co-chair)	Department of Human Services	krhasbargen@nd.gov
Human Service Zone (1)	Scott Hoeper (co-chair)	Grand Forks Co Human Service Zone	shoeper@nd.gov
Human Service Zone (2)	Lisa Giese	Roughrider North Human Service Zone	imgiese@nd.gov
Human Service Zone (3)	Lynn Flieth	RSR Human Service Zone	lflieth@nd.gov
Human Service Zone (4)	Linda Dorff	Cass County Human Service Zone	DorffL@casscountynd.gov
Human Service Center	Julie Baumgarn	Lake Region Human Service Center	jbaumgarn@nd.gov
Juvenile court	Nicole Leitner	East Central Judicial District	NLeitner@ndcourts.gov
Law Enforcement	Christie Jacobsen	Fargo Police Department	cjacobsen@cityoffargo.com
Education/School (1)	Luke Schaefer	Central Region Education Association	luke.schaefer@k12.nd.us
Education/School (2)	Ned Clooten	Wahpeton High School	ned.clooten@k12.nd.us
Health District	Sherry Adams	Southwestern District Unit Health	sladams@nd.gov
Tribal	Vincent Roehr	MHA Nation Child Safety Center	vincentroehr@gmail.com
Parent	Victoria Johnson	Parent (Fargo)	victoriaj895@gmail.com
Service Provider	Brandon Baity	Youthworks (Fargo)	bbaity@youthworksnd.org
Other (1)	Carlotta McCleary	North Dakota Federation of Families	cmccleary@ndffcmh.com
Other (2)	Heather Raschke or Designee	ND Information Technology	hjaschke@nd.gov
Needs appointment by Children's Cabinet			

Additional representation to be added:

- School representatives from Western ND
 - Home on the Range Executive Director request to join
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Two subgroups identified and meeting:

Intake

Policies and Procedures

Third to be added –

Technology

CHINS Working Group Project Plan

Task	Responsibility	Timeline	Notes
Formally invite working group members and designate co-chairs	Juvenile Justice Cabinet	June	
Host intro working group meeting	All	July or August	Presentation on key bill provisions and related best practices + review goals, workplan, and roles/responsibilities, identify sub groups including 1) intake/assessment, 2) services, and 3) data establish meeting schedule
Goal: Establish Referral, Intake, Assessment, and Case Planning Procedures for CHINS youth			
Referral process kick off meeting	All	August/September	Court presentation on current referral process, identify what policies/form need to be created and who has to be part of discussion
Formally identify necessary tools and policies for referral process change and responsibility for development lead	All	October	
Develop drafts of policies and referral documents	Sub groups	October-December	Will share drafts across workgroup in December meeting
Revise drafts	Sub groups	January	
Working group meeting to finalize procedures and implementation plans	CSG/working group members	February	
Present recommendations to the commission	CSG/co-chairs	March	
Begin training of new procedures of zones staff	CSG/working group members	April-July	implementation plan will include designation of responsibility for these tasks. August 1st is implementation date.
Goal: Establish policies and procedure for linking CHINS youth with appropriate community based services and shelter care			
Presentation on current practices within courts	Court staff	October	Court will present on current services utilized for unruly youth including where in the state these services are located and what is available distance based
Identify key case management and service referral goals for CHINS youth	CSG/co-chairs	October-November	
Partner with courts/DHS to develop service guide of currently available services for this population statewide to be shared with zones	CSG/co-chairs	October-March	Includes different sub population targets for available services
Establish draft case management and service referral guidelines	Sub groups	November-January	
Host working group meeting	All	February	Discuss draft procedures, will also share with zones for feedback
Revise draft guidelines	Sub groups	March-April	
Develop implementation and training plan on service matching and case management	CSG/co-chairs	March-April	Can also include training on any assessment procedures being identified under the first goal
Finalize case management and service referral guidelines	All	April	
Present recommendations and plan to the commission	CSG/co-chairs	May	
Engage in pre-implementation education and outreach	CSG/working group members	May-July	
Goal: Establish a Data Collection, Analysis, and Reporting Plan			
Data measures working group meeting	All	November	Discuss what is currently being measured and tracked, highlight both new project management system to develop for as well as need for practices to input into current data system
Identify key data measures to be tracked	CSG/working group members	November-December	
Host working group meeting to formalize measures	All	December	
Develop shared data definitions and data sharing expectations	CSG/working group members	December-February	
Work with IT staff on development of implementation plan	CSG/co-chairs	January	
Share data measures with commission	CSG/co-chairs	February	
Engage in system update efforts and staff training	CSG/working group members	March-July	

Key Issues for CHIN Policy Development

Referral Sources and Eligibility Criteria

Referral Process

Intake Process

Case Oversight Expectations

Data Collection and Tracking

Questions?
